



Operations Committee Agenda

10:30am Tuesday 27 April 2021

Agenda Part I

Summoned to Attend: Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth.

This is a ZOOM meeting therefore members of the public can attend by using the link provided on the council website. Residents wishing to address the committee must register this by emailing Clerk@sunningdaleparish.org.uk by 10am on the **day prior to the meeting**. Public comments are at the discretion of the committee chairman.

Members of the public are welcome to attend **Part I**.

OP78 / 2020 Attendance and Apologies

To receive declarations of interest for agenda items

OP79 / 2020 To approve the minutes of the meeting 6 April 2021.

Chairman's update on matters not covered on the agenda and carry forward actions.

OP80 / 2020 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

Members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

OP81 / 2020 Business from previous meetings

Review of the Councillor Training and actions for the coming council year.

OP81 / 2020 Extended Scheme of Delegation for Council meeting protocol from May 2021

To review the extension to the Scheme of Delegation in relation to the council meeting protocol as approved 20 April 2021.

OP82 / 2020 Council Committee Structure

To review the process of committee appointments against the proposed council committee structure for approval 4 May 2021.

OP83 / 2020 Community Infrastructure Levy

To review the actions now required against the approved policy.

OP84 / 2020 Information Sharing

Any further business which members of the committee wish to bring forward.

OP85 / 2020 Date of the next meeting of the Committee

To confirm the date of the next meeting as 25 May 2021.

OP86 / 2020 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

Agenda Part II

OP87 / 2020 To approve the confidential minutes of 6 April 2021.

Actions arising from the minutes and carry forward actions.

OP88 / 2020 Employment Matters

To review the current and future provision to include the current vacancy for the Deputy Clerk.

OP89 / 2020 Regulation and compliance against Council Statutory Orders, Policies and Procedures

To review the LGA code of conduct and correspondence under the Information Commissioners Officer regulations.