



SUNNINGDALE PARISH COUNCIL

Operations Committee Agenda

11am Tuesday 6 October 2020

Agenda Part I

Summoned to Attend: Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth

Members of the public are welcome to attend **Part I**

This is a ZOOM meeting therefore members of the public please contact Clerk@sunningdaleparish.org.uk for attendance details.

OP15 / 2020 Attendance and Apologies

OP16 / 2020 To approve the minutes of the meeting 11 August 2020

Actions arising from the minutes

Carry Forward actions

OP17 / 2020 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

To receive representations from residents of the parish regarding the council operations and / or questions to the committee.

OP18 / 2020 Business from previous meetings

To receive an update on the office operation during COVID-19

To receive and update on Website WCAG 2.1 AA Compliance work

OP19 / 2020 Operation Bridges

To review the first draft of the council protocol for Operation Bridges

OP20 / 2020 Residents Survey

To review the proposal for a resident's survey to be conducted

OP21 / 2020 Information Sharing

Any further business which members of the committee wish to bring forward.

OP22 / 2020 Date of the next meeting of the Committee

To confirm the date and process to be followed for the next committee meeting.

Agenda Part II

OP23 / 2020 To resolve exclusion of members of the public - Local Government Act 1972 Part VA Section 2

The public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence.

OP24 / 2020 To approve the confidential minutes of 11 August 2020

Actions arising from the minutes

Carry Forward actions

OP25 / 2020 Regulation and compliance against Council Statutory Orders, Policies and Procedures

OP26 / 2020 Update on Employment by the council

OP27 / 2020 Local Council Charter

OP28 / 2020 Information Sharing

Any further confidential business which members of the committee wish to bring forward.

Ruth Davies, Clerk



01/10/20