



# SUNNINGDALE PARISH COUNCIL

## Minutes of the Parish Council Tuesday 7 January 2020

### 92/19 Attendance and Apologies for absence

#### Attendance:

Cllr Buxton (Chairman); Cllr Sayer; Cllr Brindle; Cllr Burn; Cllr Booth; Cllr Jacklin (Vice-Chairman); Cllr Penney

#### Apologies for absence:

Cllr Pike; Cllr Evans

#### Present:

Ruth Davies (Clerk)

There were no members of the public present.

### 93/19 Declaration of interest for items on the agenda.

Cllr Booth declared an interest as an outgoing Trustee of the Village Hall

### 94/19 Approval of Minutes of Council of 12 November 2019

Council **approved** the minutes of Council of 12 November 2019 and were duly signed by the Chairman

#### Matters Arising:

- The Chairman advised that the presentation on biodiversity had still been not received. The Clerk would continue chasing.

### 95/19 Announcements from the Chairman

- The request for the change of date on the April meeting from the 7<sup>th</sup> to the 14<sup>th</sup> April was **unanimously approved** and the Clerk was requested to inform all council members
- The Chairman updated council on the commencement of employment by Stephen Dyer as Facilities Manager and welcomed him to the council team
- The Chairman formally announced the resignation of Julia Chester from the Parish Council and all councillors agreed their thanks to Julia Chester for her work on behalf of council
- The Chairman confirmed that there had been no request for an election during the period of vacancy as advertised by the Borough therefore the vacancy will now be filled via co-option
- The Chairman and council agreed that the Christmas event was a great success with the refurbished lights switched on at the event and the lit Christmas tree. The budget is still to be closed with all invoices yet to be received, however is likely to come in on budget, which predominantly covers the cost of the installation and removal of the lights

### 96/19 Public Adjournment

There were no members of the public present.

### 97/19 Councillors Questions and Business Motions

There were no questions or business motions for council consideration and approval.

## 98/19 Business from previous meetings

- Council training dates were discussed and the Clerk was requested to confirm the dates of councillor training to include the option of online or facetime training rather than purely face to face.
- The council carried forward the action for Cllr Evans to write to Network Rail in relation to future plans for Sunningdale Station
- The council received and update regarding the planning enforcement action for the green belt at Ben Lynwood and requested the Clerk continued to chase for updated information on the progress of the parking being removed from the Green Belt.

## 99/19 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

The council received the Part I unapproved minutes from the Operations Committee of 3 December 2019

- The council received the proposed Lone Work Policy and **approved unanimously** this as a policy to implement
- The council received the proposed Complaints Procedure and **approved unanimously** this as a policy to implement
- The council received the proposed Vexatious Complainant Policy and **approved unanimously** this as a policy to implement

The council received the Part I unapproved minutes from the Finance Committee of 3 December 2019 and noted the following minuted items:

- Additional Library provision as proposed is currently being reviewed for feasibility by RBWM and the Parish Council
- The AGAR objection is still outstanding and no further information has been received
- The updated Risk register will be brought to the Finance meeting on the 11<sup>th</sup> February before being proposed for council approval at the March council meeting
- The budget for the playground required maintenance was approved from the EMR for playgrounds. This work is required by the Health and Safety inspection to ensure the park remains a safe environment for users

## 100/19 Financial Report

Council **approved** the receipts and payments for November 2019 and noted the December, January and February transactions would be brought to the March meeting

## 101/19 2020 / 21 Budget

Further to the council approval of the assumptions relating to the budget on the 12 November 2019

Council **unanimously approved** the budget as proposed and **unanimously approved** the Precept Demand for 2020 / 21 as £192,379 (Tax Base of 3465.8) and tax equalisation grant of £3,590 meaning that the Band D precept charge was set at £55.51.

This equates to an increase of £2.13 per band D household and 3.99%

The council members expressed their gratitude to Cllr Booth and to the Clerk for the work in preparing the financial documents for review by council.

## 102/19 Information Sharing

- Cllr Burn brought forward that Ridgemount Rd is flooded with fresh water under the responsibility of Thames Water. He requested this be reported to RBWM highways as no work appears to be taking place on the leak which has resulted in the road being closed. The Clerk was requested to action this.
- Cllr Sayer enquired regarding the Royal Oak being boarded up on Station Road and the ongoing use. It was confirmed the ex-public house had been purchased by an individual with the apparent intention not to continue it's use as a public house.

## 103/19 Planning

There were no applications to review which fell due for review prior to the Planning Committee meeting on the 28 January 2020

With no further items to discuss in Part I, the Chairman thanked all councillors and the Clerk for their attendance and participation during Part I of the council meeting which closed at 8:55 pm.