



SUNNINGDALE PARISH COUNCIL

Minutes of the Parish Council Tuesday 12 November 2019

Chairman welcomed all councillors to the meeting and reminded the members that due to the general election the council is now in Purdah and no political comments can be made during the meeting.

79/19 Attendance and Apologies for absence

Attendance:

Cllr Buxton (Chairman); Cllr Sayer; Cllr Brindle; Cllr Chester; Cllr Burn; Cllr Booth

Apologies for absence:

Cllr Jacklin (Vice-Chairman); Cllr Penney; Cllr Pike; Cllr Evans

Present:

Ruth Davies (Clerk)

There were no members of the public present, their details are recorded in line with GDPR.

80/19 Declaration of interest for items on the agenda.

- There were no Declarations of Interest in accordance with the adopted Code of Conduct.
- The Council **approved** an addition to the agenda in 87/19 from Cllr Brindle regarding PROWs

81/19 Approval of Minutes

Council **approved** the minutes of Council of 1 October 2019 and were duly signed by the Chairman

Matters Arising:

- Under minute point 68/19 with reference to minute point 60/19 the Chairman clarified the minutes and they were correct. NAG representation is by Ruth Davies and Cllr Pike attends in a personal or other capacity but not as a member of Sunningdale Parish Council
- The presentation by Cllr Stimson of RBWM on Biodiversity has still not been received

82/19 Announcements from the Chairman

- The Chairman shared with council the news that Graeme Kennedy visited the Parish Office today, looking well and was sure all members of the council wish him well moving forward
- On 11th November, Remembrance Sunday, the Chairman had the pleasure of laying a wreath on behalf of the council. There was a good turn out and a noticeable increase in numbers has been noted year on year since she became chairman.
Council resolved to **approve** a donation of £200 to the poppy appeal
- The Chairman updated the council on the new consultation on the proposed policies of the BLP. It was requested that councillor provide comments on the proposed plan, as it affects Sunningdale, to the Clerk by the 30th November
- The Chairman brought forward a request from one of residents who has asked to run a coffee cuppa meeting group for socialisation. There has been one meeting so far which had 20 plus people attending, and she has requested the council's support for a 2-month trial. The request to council is that charges for using the community room for 2 hours twice per month should be waived.

Cllr Sayer suggested it would be excellent to collate the various event taking place around Sunningdale. and agreed that she would collate this information.

Council **approved** the request for the use of the community room, **approved** the advertising flyer being put on the council website and **approved** the proposal by Cllr Chester to support this further providing £40 in funding for 2 months until the end of January.

- The Chairman informed council that in her capacity as Chairman of DALC (District Association of Local Councils) she would be meeting Cllr Andrew Johnson, the Leader of RBWM
- Members were reminded that the training session for councillors takes place on 3rd December starting at 6pm for a 6:30pm start
- The Chairman confirmed the office closure over the seasonal period of closed from 3pm Friday 20th December to 9am Monday 6th January therefore the papers for the council meeting on 7th January will be provided before the office closes

83/19 Public Adjournment

As there were no members of the public present, the Chairman continued with the next item.

84/19 Councillors Questions and Business Motions

There were not questions outstanding to be answered from previous meetings

85/19 Business from previous meetings

- The Clerks confirmed she was still working on dates for the councillor training for Charity Law as the dates provided by the company providing conflicted with either meeting dates or times when the community room was unavailable
- Council **resolved** to carry forward the action to receive an update from Cllr Evans regarding the letter to be sent to Network Rail in relation to Sunningdale Station
- Cllr Chester provided an update regarding the planning enforcement action for the green belt at Ben Lynwood. Aaron Hitchin is now responsible and has carried out a site visit making initial investigations. These included reviewing the approved construction management plan for the work which is now complete. It is the intention of RBWM Enforcement to serve an enforcement notice to Ben Lynwood to see what “works do continue “. Peter Lerner has asked Aaron for a planning contravention notice which has a requirement for a response by law in 21 days. A tally of the visitors will be recorded on Monday 18th November by the Council team.
- The Clerk updated council after information received from the RBWM libraries team regarding the funding requirements that would need to be met by the Parish Council for a new library provision. This would include revenue payments by the Parish Council to support the building in which the library would be held. This is a change from what was the original expectation given to the parish council. Council requested that Cllr Chester and the Clerk continue working on this project and bring back to the council meeting in February a presentation on what could be provided; how the facility could operate and what funding options are available to the council.

86/19 To receive an update on the Sunningdale Christmas Lights event on Friday 29th November

- The members were updated that all work was proceeding according to plan, with the traders visited and good turnout promised. Father Christmas would be giving out books as presents and that there would be 2 stages this year at the request of the traders situated outside Chancellors and Costa.
- Members availabilities and roles were discussed, and a further email would follow with roles and responsibilities for the evening.

87/19 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

- Cllr Brindle provided the PROW report verbally to council, with a written report to be shared with council after the meeting.
- Council **received** Part I unapproved minutes from the Finance Committee of 5th November 2019.

88/19 Financial Report

- The Council **received** the RFO's financial report to Council.
- The Council **approved** the receipts and payments for September and October 2019

89/19 Clerks Report

The council **received** the Clerk's report

90/19 Budget Assumptions

The council **received** the budget assumptions proposal from the Finance Committee for the budget year 2020 2021 to inform the precept demand and made the following request:

- An additional EMR was created to provide a replacement fund for the bloom furniture on the A30 due to the large replacement cost

The council **approved** the budget assumptions with this one addition, there were no amendments

91/19 Information Sharing

- Cllr Chester informed the members that some residents have been informed by the project management team for the Medical Centre that Sunningdale Parish Council are not interested in the planned centre
The Council **resolved** that Vail Williams would be invited to meet with the council to present their emerging plans

With no further items to discuss in Part I, the Chairman thanked all councillors and the Clerk for their attendance and participation during Part I of the council meeting which closed at 9:55 pm.