



SUNNINGDALE PARISH COUNCIL

Minutes of the Parish Council

Tuesday 7th May 2019

1/19	Welcome and Introductions To be made by the standing Chairman of Council
2/19	Attendance: Cllr Buxton (Chairman), Cllr Jacklin, Cllr Booth, Cllr Brindle, Cllr Pike, Cllr Burn Apologies for absence: Martin Penney, Mary Sayer In Attendance: There were 2 members of the public in attendance, their details are recorded in compliance with the GDPRs. It was resolved by council to accept the apologies of Cllr Penney due to an international work commitment and Cllr Sayer due to ongoing health issue. They are both required to attend the 11 June 2019 meeting.
3/19	Declaration of interest for items on the agenda. There were no declarations of interest in accordance with the adopted Code of Conduct.
4/19	Appointment of Chairman of the Council Cllr Buxton stood down as Chairman and the Clerk invited nominations from the members for this role. Cllr Buxton was proposed by Cllr Booth and seconded by Cllr Jacklin. There were no other nominations for the role of Chairman. Council therefore approved the appointment of Cllr Buxton as Chairman of the Parish Council Cllr Buxton signed the Declaration of Office for Chairman of the council.
5/19	Appointment of the Vice-Chairman of the Council Cllr Jacklin was proposed by Cllr Buxton and seconded by Cllr Brindle There were no other nominations for the role of Vice-Chairman. Council therefore approved the appointment of Cllr Jacklin as Vice-Chairman of the Parish Council
6/19	Appointment of Committee Members to Council Committees, Working Groups and Representatives for Council Members of the council volunteered as members of the council committee as detailed in the Terms of Reference Document The members of Working Groups and Representatives will be reviewed at the June 2019 meeting It was explained by the Clerk that the Planning committee may not be a “opt out” committee as this would be Full Council. Therefore, if planning needs all members it should be an additional Council Meeting to review planning. After discussion the Council resolved that the Planning Committee is an “opt-in” rather than an “opt out” committee. Council did not resolve to move to full council meetings to review planning matters as an additional meeting each month.
7/19	To accept the Governing Documents and Policies of Council Council resolved to approve the documents as listed on the Sunningdale Annual Review and the additional documents this year which are: <ul style="list-style-type: none">• The Parish Charter and Amended Code of Conduct
8/19	Approval of Minutes of Council of 9th April 2019 Council resolved to accept the minutes as accurate Matters arising <ul style="list-style-type: none">• The Clerk confirmed they are still waiting to confirm the dates of the police surgery, the action to confirm the dates proposed is carried by the TVP police sergeant

	<ul style="list-style-type: none"> • Cllr Pike provided a verbal report to council on the changes in Equality as a result of the Heathrow Airport changes. It was proposed to council that SPC should get the response from the Borough Council and make available to all councillors and invite Heathrow Airport to come and explain the expansion to the Parish Council. Cllr Pike was invited to provide a written motion to the June meeting and add as an agenda point • No further comments were available on the meeting with the MD and the Borough Councillors from the meeting and requested confirmation of the notes of the meeting is received before the June council meeting • Due to purdah there has been no additional information brought forward on the Library • Cllr Pike requested a formal letter to the MD of RBWM regarding the payments owing for CIL and directly ask “Why haven’t we received the payment since April 2018”. Council discussed options of the approach, co-ordination with other parishes and consolidated action; ombudsman being an option. Council resolved that Cllr Buxton will take the points raised from the discussion, formulate a strategy for response and a letter will be written to the MD and the Lead Member for Planning and Finance and will revert to Operations Committee on the 4th June.
9/19	<p>Announcements from the Chairperson</p> <ul style="list-style-type: none"> • New ward of Sunningdale and Cheapside represented by Cllr Christine Bateson and Cllr Sayonara Luxton • New RBWM cabinet will be elected on the 21st May and announcements for this will shared with the parish council when received from RBWM • Announcement of the expansion of Heathrow Airport is added to the council website • Major roadworks from Affinity Water and will be added to the council website as it changes
10/19	<p>Public Adjournment</p> <p>There were no questions from members of the public</p> <ul style="list-style-type: none"> • Cllr Pike requested to raise questions received in an email from a resident. The comments were known to the Clerk and Chairman and they would revert to the resident in the morning following the council meeting to clarify what actions are required
11/19	<p>Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups</p> <ul style="list-style-type: none"> • The Council received the Finance Committee minutes of 5th March approved and the draft minutes of the 2nd May. Cllr Booth reviewed key points and brought forward the proposal regarding the approval of additional EMR transfers following the year end. 2018 19 showed a surplus to make additional EMRs to those planned in the budget. • Council resolved to approve the additional EMR movements to end the budget year 2018 19
12/19	<p>Financial Report</p> <p>Council received the RFO’s financial report to council and noted that due to year end the receipts and payments for April would be presented along with the May receipts and payments on the 11 June. The Council also received the Clerk’s report and highlighted concerns regarding anti-social behaviour at the Recreation Ground and the defibrillator being out of action. These were both being actively addressed.</p>
13/19	<p>Information Sharing</p> <ul style="list-style-type: none"> • Cllr Pike requested there be training put in place for councillors in the coming council year. Cllr Buxton confirmed that training would be put in place and that this would be reviewed by the Operations Committee and brought back to council. • Cllr Buxton updated council that the Co-option process will be followed and brought to Part II council meeting 11 June 2019

The Chairman thanked all councillors and residents for their attendance and participation during Part I of the council meeting which closed at 8:50 pm