



SUNNINGDALE PARISH COUNCIL

Minutes of the Parish Council

Tuesday 9th April 2019

126/18	<p>Attendance: Cllr Buxton (Chair), Cllr Sayer, Cllr Brindle, Cllr Booth, Cllr Pike Apologies for absence received from: Cllr Penney, Cllr Burn, Cllr Jacklin, Cllr Evans Clerk: Ruth Davies There were no members of the public present.</p>
127/18	<p>Declaration of interest for items on the agenda No declarations of Interest were received in accordance with the adopted Code of Conduct.</p>
128/18	<p>Approval of Minutes of Council of 5th March 2019 The minutes were be signed by the Chairman as an accurate record of the meeting and updates to actions arising from previous minutes not present on the agenda for the meeting being held were given. Matters arising: Councillors were reminded that any comments regarding the proposed Code of Conduct and the Parish Charter should be sent to Cllr Jacklin and Clerk by the end of April 2019.</p>
129/18	<p>Announcements from the Chairperson Announcements from the Chairman which were appropriate to be made at this meeting.</p> <ul style="list-style-type: none">• The Chairman reminded councillors that due to the election the council was still in Purdah therefore no new decisions can be taken at the meeting• The Chairman confirmed and welcomed all councillors present on being returned to office apart from Cllr Evans whose papers were not accepted by the elections team at RBWM. As a reminder, councillors must make their declaration of acceptance to become councillor before the next council meeting. Apologies for this meeting will require a council resolution to allow any councillor to make their acceptance after this date. Therefore, any councillor unable to attend my speak to the Clerk as a matter of urgency.• The Chairman confirmed that the Clerk had worked with the NAG and confirmed that Police surgeries have been arranged and dates will be circulated and advertised shortly• The Chairman requested a councillor willing to take on the request from Heathrow regarding consultation. Cllr Pike agreed to do this and will respond to the next council meeting regarding this request• The Chairman gave a brief update regarding the meeting with the MD of RBWM. In attendance at the meeting arranged by Cllr Luxton were Cllr Bateson, Cllr Buxton, Cllr Jacklin and the Clerk. It was a positive meeting, emphasising the support and actions Sunningdale required and Cllr Buxton and Jacklin raised the infrastructure requirements for Sunningdale Park. Notes from the meeting will be shared with council once they are confirmed by the meeting participants.
130/18	<p>Public Adjournment The meeting will be adjourned for a maximum of 15 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern. Questions received at the meeting on 5th March 2019 Q: As a method for timely communication a council newsletter like the Parochial Parish Church, would the council look to use that?</p>

	<p>A: This can be reviewed and allocated to a committee to review and suggestions back to council in June. It is worth noting that a larger area of Sunningdale was covered this time with the deliveries of the Find it in magazine.</p> <p>Q: Does the council agree the agenda that the draft minutes can be added to the website at the same time?</p> <p>A: As a council over £25,000 we do not publish the minutes on a website in draft format</p> <p>Q: Are traders commandeering a public space by taking control of public space?</p> <p>A: This is an agreement between the Traders and RBWM councillors, therefore the question would best be directed to the two councillors for Sunningdale.</p> <p>No questions were received at the meeting on the 9th April 2019</p>
131/18	<p>Councillors Question Time</p> <p>To receive any questions from councillors including business motions for council consideration and approval.</p> <p>Q: Cllr Pike referred to 2 questions which had been submitted by email prior regarding the number of employees of the council and the salary total on the payments for February.</p> <p>A: The Chairman thanked Cllr Pike for the reference to salaries and confirmed that in the future these would not be split out in the payments due to confidentiality requirements. The Chairman also confirmed the information provided at the Annual Parish Meeting of 4 employees: Clerk; Assistant to Clerk; Park Keeper and Assistant Park Keeper with responsibility for Toilets.</p> <p>Q: Cllr Sayer enquired if the new ward boundaries which come into effect with the election on the 2nd May affect the Parish?</p> <p>A: The Chairman confirmed that the Parish boundary remains the same. Any changes to the boundary would be at the request of RBWM to the Boundary Commission and this has not been made.</p>
132/18	<p>Business from Previous Meetings</p> <ul style="list-style-type: none"> - Council received a verbal update on the proposed library to be sited at the recreation ground. Unfortunately, there was limited time to move this project forward prior to the councils entering Purdah and therefore whilst some further details of funding which would be required have been shared, these may change once the new ward councillors are elected. The Officers from RBWM and Sunningdale PC therefore will wait until post the election to commence further conversations. - Council received an update on the consultation in relation to the funding request from the Clerk for a set of gates at the recreation ground to significantly reduce the antisocial behaviour occurring in the carpark. After the public consultation and the Annual Parish Meeting ballot, the options of lighting and CCTV were chosen equally. However, feedback gained from the authorities and parishioners has highlighted that lighting encourages anti-social behaviour. Therefore, Sunningdale PC will continue to investigate the issue and get more advice on the options.
133/18	<p>Receive Recommendations from Committees / Working Groups / Clerk</p> <ul style="list-style-type: none"> • None to receive
134/18	<p>Finance</p> <ul style="list-style-type: none"> - Council received the Responsible Financial Officer finance report for March 2019 Cllr Booth commented on the Council Detail report highlighting the budget set for the field rent is lower than expected, but otherwise the income is in excess of the budget. EMRs at the end showing nil payments on the council detail report are a quirk of the accounting system and the RFO is looking into removing these. Overall for the year 2018 19, income is higher than budgeted and expenses are lower than budgeted. - Council discussed the lack of additional payments regarding CIL after the initial payment in April 2018. It is a statutory obligation as a CIL charging authority that RBWM make payments on a minimum of a 6 monthly frequency and therefore a payment should have been made in October 2018. Council discussed the potential future need to formally bring the statutory obligations the attention of RBWM for failure to pay. The Chairman and Clerk confirmed to council that the requirement to pay CIL was

	<p>being raised regularly with RBWM officers and the MD. A record of developments within the parish which were CIL applicable was being maintained by the Clerk.</p> <p>- Council received and approved the receipts and payments for March 2019</p> <p>Cllr Pike questioned whether the purchase of the new goals should have been a capital expenditure. The RFO stated that as these are disposable due to the lifespan, it had not been deemed as such but would bring this to the finance committee.</p> <p>Cllr Pike questioned the cash paid for rent by the allotments tenants and whether this could be moved to electronic payments. The RFO and Council agreed that accepting cash payments was a service to parishioners and currently not something which they would wish to remove.</p>
135/18	<p>To receive the Clerk's Report for March 2019</p> <p>- Council received the clerk's report and noted the number of visitors / enquiries which the Clerk's Office handle monthly.</p> <p>Cllr Brindle noted the increase in visitors / enquiries from December through to March. The Clerk responded that the Assistant to the Clerk was very efficient in her recording and this was a true representation of the numbers received by the office.</p> <p>Cllr Pike questioned why the surgeries from the Police being held on an evening and none during the day. The Clerk confirmed the information had just come in from TVP and this would be something which could be reviewed.</p>
136/18	<p>Planning</p> <p>- No planning applications were reviewed.</p>
137/18	<p>Information Sharing</p> <p>To bring forward any item which is relevant to council but does not require a decision</p> <ul style="list-style-type: none"> • Cllr Brindle informed council of her personal concerns regarding the Sultan of Brunei's actions against equality and that Coworth Park, which is in our parish, is part of the Dorchester Hotel Group owned by the Sultan's crown investments. Cllr Brindle proposed to bring back further information as a business motion to the council meeting in June 2019. • Cllr Booth mentioned that the palm tree at the cemetery was burned and requested that this was removed on the next visit by the grounds team. The Clerk confirmed this request.

Meeting closed at 9:10 pm