



SUNNINGDALE PARISH COUNCIL

Minutes of the Parish Council

Tuesday 5th February 2019

97/18	<p>Attendance: Cllr Buxton (Chair), Cllr Burn, Cllr Sayer, Cllr Penney, Cllr Brindle, Cllr Jacklin, Cllr Pike</p> <p>Apologies for absence received from: Cllr Evans, Cllr Booth</p> <p>The Chairman welcomed Cllr Brindle back after her leave of absence.</p> <p>There was 1 member of the public present, their details are recorded in accordance with the GDPRs.</p>
98/18	<p>Declaration of interest for items on the agenda</p> <p>No declarations of interest as detailed in the code of conduct were received</p>
99/18	<p>Approval of Minutes of Council of 8th Jan 2019</p> <p>The minutes were approved by council and signed by the Chairman as an accurate record of the meeting and there were no updates to actions arising from previous minutes.</p>
100/18	<p>Announcements from the Chairperson</p> <p>To receive announcements which the Chairman considers appropriate to be made at this meeting.</p> <ul style="list-style-type: none">• Following last month's Council Meeting the Clerk and Chairman took steps to make the agenda simplified for the members of the public to understand and follow on the evening of the meeting. Any comments from Councillors are welcome.• New parking machines in village car park introduced throughout the borough• Press release re budget by the RBWM whole budget was detailed, if any councillor requires the link to this, please contact the Clerk• New managing director Duncan Sharkey, 28.1.2019 confirmed, comes from Milton Keynes Borough Council <p>3 consultations open to comment</p> <ul style="list-style-type: none">• Heathrow Airport "Make your voice heard" which is open until 4.3.2019. With council's agreement this should be put on website. Council approved this.• Transport and Highways satisfaction open until 28.2.2019. With council's agreement this should be put on website. Council approved this.• Travellers policy open until 25.2.2019 RBWM requirement for the local plan. With council's agreement this should be put on website. Council approved this.• Changes to Chobham Road parking scheme are awaiting formal traffic regulation order. Parish Clerk to contact the RBWM team to ensure the disabled symbol is replaced on the diagram to denote the disabled bays are still in place. Comments on the proposed speed humps by residents are required by the 13th February• You may have noticed the banners on street lights put in place by RBWM. Parish Council was not informed this was to happen, there was no press release, and they are 2cms too long therefore requiring planning permission and need to be removed• Annual Parish Meeting, Annual Assembly. 20th March or end of May.<ul style="list-style-type: none">○ Format proposed 10 minutes Chairman's updates and break into surgeries manned by teams of councillors and at the end of the evening list the recommendations and review for future implementation. Look at inviting interest groups, invite the police contact and community warden. Council approved this format.○ Council confirmed the 20th March, Cllr Pike, Cllr Sayer, Cllr Booth to confirm their availability.

	<ul style="list-style-type: none"> • Social media has been detailing an increase in break ins of vehicles in the village and the Clerk is currently looking to obtain more detailed information regarding this. As you know policing comes under Thames Valley Police, with additional support via the community wardens who are under RBWM. Unless the SPC look to part fund / fund a PCSO in the future then there is little that can be done.
101/18	<p>Public Adjournment</p> <p>The meeting will be adjourned for a maximum of 15 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern.</p> <ul style="list-style-type: none"> • The Chairman responded on behalf of council to the questions from the meeting on the 8th January 2019. <p>Q: The council is statutorily obligated to provide public notice of a full council or committee with 3 clear days of the meeting. This excludes the day of the meeting and the day of the notice and Council did not do this for this meeting. Minutes of the council meetings and committees should be on the website.</p> <p>A: At the meeting the question was answered with information confirming that the notices were put up on 3 of the 5 parish notice boards on Thursday 3rd January thus fulfilling the 3 clear days. 2 further notice boards were put up on the Friday 4th and the website was updated on Monday 7th when the Clerk returned to work.</p> <p>The complete answer is that the Council have continued to follow the previous Chairman's view which was that the Planning Minutes are published on the website and the only other current Committee is Finance which has always be considered a Part 2 (Confidential) meeting.</p> <p>In addressing this question, the Chairman proposed that this should be reviewed and that this goes to the Operations Working Group to look at and bring back to Council by the May meeting. Council approved this proposal. Agree: 5 Councillors, Object: 1 Councillor</p> <p>Q: Request that you speak to RBWM regarding what has been said on behalf of the 200 members of the public who have signed the petition to stop the parking project on Chobham Road?</p> <p>A: The parish council has continued to liaise with RBWM officers and councillors and has continually raised the concerns of the residents in these conversations.</p> <p>Q: Will the Parish Council now approach the borough and request they hold off implementation of the parking as the basic premise is incorrect.</p> <p>A: As above, the Parish Council has communicated with Ben Smith about all areas of safety surrounding the project and parking. There have been some changes made to the parking scheme and we are awaiting the formal traffic regulation order to be published. As of this morning nothing new have been published. When it is, this will put on the website for all residents to see it.</p> <p>Q: Will the parish start putting minutes on the parish website?</p> <p>A: As a council above £25,000 income, our minutes may only go on the website once they are approved and not in draft format, this is the current practice and will remain so.</p> <p>Q: What is the current position regarding the medical centre and why has it been delayed for so long?</p> <p>Q: Does the council consider a medical centre should be built? And that the only option is to build it at Ben Lynwood?</p> <p>A: Answering both questions together. The Parish Council has had a meeting with RBWM regarding the Ben Lynwood Medical centre and other planning issues. A detailed update/PowerPoint was presented at the planning committee meeting on the 22nd January and is now on the website. As more information becomes available this will be updated.</p> <p>Q: Is it possible for council to provide a more descriptive agenda?</p> <p>A: The Parish Council has now done this and look forward to any further comments going forward.</p> <ul style="list-style-type: none"> • Questions received at the meeting on the 5th February 2019

	<p>Q: Is it possible that the information regarding the Chobham road could be moved to top of news cycle on the website?</p> <p>A: An update will be placed as the top item after the meeting.</p> <p>Q: The communication channels of the council are in need of spring clean. There is different community information on the notice boards and not all boards display Chobham Road design plan. Why were the boards not updated with this information?</p> <p>Q: The council uses the Find it in magazine, but this has not been received recently. Also why not include meeting dates?</p> <p>Q: The Find it in links on the website are out of date and there is mention of HSBC under volunteering?</p> <p>Q: When an additional meeting such as this evening is called is it possible to increase the notice of council meeting to be 7 days rather than the 3 statutory meeting?</p> <p>Q: Why is council discussion regarding council assets classed as a confidential discussion?</p> <p>A: This includes personnel information</p>
102/18	<p>Councillors Question Time</p> <p>To receive any questions from councillors including business motions for council consideration and approval.</p> <p>Cllr Sayer questions how the council communicate with our residents, notice boards and website and communicate via email and how this can be improved.</p>
103/18	<p>Business from Previous Meetings</p> <ul style="list-style-type: none"> • No nominations for the post of Trustee of the Village Hall were received • An update for the proposal from RBWM re the movement of Container Library was given informing council that a meeting took place at the request of Cllr Rayner with some options which they are exploring. The new library container is coming to the recreation ground on the 18th February. • Council received an update on the invoices received from RBWM regarding the Christmas lights Council noted the comments made by David Scott on behalf of RBWM and thanked the Clerk for getting the invoices removed.
104/18	<p>Receive Recommendations from Committees / Working Groups / Clerk</p> <ul style="list-style-type: none"> • Council reviewed the funding request from the Clerk for a set of gates at the recreation ground to significantly reduce the antisocial behaviour occurring in the carpark and after discussion decided that this should be made public for comments prior to a funding decision being made. The council approved (6 for, 1 against) a consultation period from the 8th February to the 1st March for the plans to be placed on the notice boards and website requesting comments on this and other options such as CCTV and improved lighting. Council will then review this proposal with the feedback at the meeting on the 5th March 2019. • Council reviewed the funding request from the Clerk for the movement of the existing fence in the playground to allow green space for picnics and smaller children games and approved unanimously. • Council reviewed the funding request from the Clerk for repainting the tennis courts surface and approved unanimously • Council reviewed the funding request from the Clerk for upgrading the toilet facilities at the pavilion in line with current H & S standards and approved (6 for, 1 against) • Council reviewed the funding request from the Clerk to refurbish the pavilion offices and community room in line with employment standards and approved (6 for, 1 against)
105/18	<p>Finance</p> <ul style="list-style-type: none"> • Council received the Responsible Financial Officer finance report for Dec 2018 and Jan 2019. Cllr Brindle enquired regarding the annual income from the flat rental and that this was all new income to the council. The RFO confirmed this was £12,500 for the current financial year and £15,000 for the year 2019 20. • Council received and approved the receipts and payments for Jan 2019

106/18	<p>To receive the Clerk's Report for Dec 2018 and January 2019</p> <p>Council received the report with the following questions.</p> <ul style="list-style-type: none"> • Cllr Brindle requested an update on the enquiry re social housing in Sunningdale? The Clerk confirmed the resident was enquiring for a family member and that they were keen to see more housing made available. This matter had been passed to Cllr Bateson. • Cllr Penney commented on the amount of work that had taken place in the period between the council meetings. • Cllr Pike referenced the enquiry re the Charters Leisure centre and as the council representative informed council that a new planning application was due, the issue still to be resolved was the £14m funding required for the construction.
107/18	<p>Planning</p> <p>No planning applications were reviewed</p>
108/18	<p>Information Sharing</p> <p>To bring forward any item which is relevant to council but does not require a decision</p> <ul style="list-style-type: none"> • Cllr Sayer brought forward the National Spring Clean taking place between the 22nd March and 23rd April and whether the parish council would participate • Cllr Burn enquired re the Chobham Road bridge with traffic lights and the work taking place • Cllr Jacklin informed council that the Operations Working Group will be bringing forward an update on the Code of Conduct in line with the review of council statutory documents which council requested and for councillors to have time to review these proposed amendments they will be sent out prior to the meeting on the 5th March • Cllr Pike raised questions regarding an email she received from Cllr Buxton on the 8th January regarding a person needing to be present in order to submit a question to council. Cllr Pike enquired where this was stated in the Standing Orders. • Cllr Pike also commented that decisions taken by council can be reviewed as new information comes forward. • Cllr Pike requested that all notice boards are kept up to date. • Cllr Pike informed council that travellers had set up in Braywick Park, around 40 caravans and they were not far from Sunningdale • Cllr Pike also asked for confirmation that the Parish Conference was taking place next week. This was confirmed with the parish council attendees for the evening of Cllr Booth and the Clerk.

Meeting closed at 9:20pm

Cllr Buxton asked for approval to extend the meeting past 9:30pm to include the Part II Confidential meeting. Council **approved** this request.