



## Minutes of the Parish Council Tuesday 9<sup>th</sup> October 2018

	Agenda Item
48/18	<p><b>Attendance:</b> Cllr Buxton (Chair), Cllr Booth, Cllr Burn, Cllr Sayer, Cllr Penney, Cllr Pike <b>Apologies</b> for absence received from: Cllr Brindle, Cllr Evans, Cllr Jacklin There were 2 members of the public present, their details are recorded in accordance with the GDPRs. Council <b>approved</b> a 6-months leave of absence for Cllr Brindle effective immediately</p>
49/18	<p>There were <b>no declarations of interest</b> for items on the agenda. Council <b>approved</b> the motion by the Chair to re-order the agenda to move the Library presentation and the Sunningdale Park update to the top of the agenda and to stand down the standing orders during the discussion on Sunningdale Park to allow members of the public to speak freely.</p>
	<p>Council received a presentation from Paul Noakes, Avril Heaney and Samantha Davidson from the RBWM in relation to the proposal to site the current library container at the Recreation Ground on a full-time basis. Council reviewed the diagrams shown which included the views on the wrap for the library, the hard landscaping that would be required to site the library on the proposed location. Council had the following questions:</p> <ul style="list-style-type: none"><li>– Was the proposal to be funded by RBWM and was there an expectation of a contribution from the Parish Council? It was verbally confirmed by Paul Noakes that RBWM would fund all the works.</li><li>– When was RBWM looking to put this in place? Paul Noakes confirmed they were working on the winter of 2018 19.</li><li>– What would the arrangement for the staffing of the library? Avril Heaney confirmed the staffing would remain as is, with a potential to open the container for school use during the week. The option to extend the hours would need to go to a consultation with the residents.</li></ul> <p>Council requested a return presentation in January with proper drawings, showing the scale against the existing footprint, the arrangement for the long-term shrubbery, staffing levels, a framework of how the management of this provision would go forward over the years and any other options with pros and cons that had or could be investigated. In the absence of Cllr Brindle, Cllr Pike agreed to work with the Clerk to take the potential project forward.</p>
	<p>Council received a verbal update from Cllr Burn re the RBWM Development Panel decision on the 4<sup>th</sup> October to permit the development application for Sunningdale Park. Cllr Burn explained the council had only received 8 days-notice of the call to panel and post this notification a further 96 documents uploaded on the planning portal. A letter was sent to RBWM requesting the application was delayed due to these last-minute additions and this was refused. SPAE and SPC sent additional late notification to the panel and was made available prior to the panel. The reasons detailed at the panel by Cllr Burn on behalf of Sunningdale Parish Council for the request to delay the decision whilst more information could be reviewed were:</p> <ol style="list-style-type: none"><li>1. Roads – Single lane of Silwood Road – 0.2 % reduction in traffic</li><li>2. Affordable housing – the Gasworks application had been refused earlier this year as all affordable housing in one block – within Sunningdale Park the affordable housing is also in one location</li></ol>

	<p>3. Size, bulk scale position of the blocks on Larch Avenue which don't reflect the villas in a woodland setting town scape had never been addressed with no details provided as the exact height, distance from the road</p> <p>4. To develop, 300 TPO trees are to be removed on the site, 52 are category B which are significant trees</p> <p>5. The Glade – group of executive homes next to The Spinney has been revised from 15 down to 14 homes, however 3 of which will be built within the historic park, which is against planning policy and 60 TPO trees will be felled just for the Glade, single tallest oak on site</p> <p>6. Visitor parking – 32 parkin spaces for whole site is inadequate and there is no street parking in the locality of the development</p> <p>7. 271 homes proposed against the emerging BLP statement of 231</p> <p>Representations on the evening were made by SPAE, SPC, S&amp;A and Brendan Fitzmaurice, all of whom requested time to review the additional documents. There was no representative from the Tree team even though 300 trees will be removed.</p> <p>The proposal to approve was made by Cllr Saunders and was passed 9 votes for including Cllr David Hilton, Cllr Christine Bateson and 4 votes against including – Cllr Julian Sharpe, Cllr Lilly Evans</p>
50/18	<p>The minutes of the Council meeting on 14<sup>th</sup> August 2018 were <b>approved</b>.</p> <p>There were <b>no matters arising</b></p>
51/18	<p><b>Announcements</b> from the Chairperson</p> <ul style="list-style-type: none"> <li>– All councillors had received from the Clerk the press release re polling station consultation after the confirmation of the new wards. Sunningdale now includes Cheapside, however there were no alterations proposed to the location of the polling stations. Council <b>approved</b>, no further action would be taken on this.</li> <li>– No date has been provided for the commencement of works for the alteration to the Chobham Road parking. The clerk and the Chair are following this up with Huw Jones from the Project Centre and have requested that the work is not started before Christmas Event on 30<sup>th</sup> November</li> <li>– It is 6 months since the council took the decision to support the removal of the recycling facility on London Road carpark and as requested at the time, the Chair brought this back to council to request any change to the decision. Council <b>approved</b> no further action on this and the decision would stand.</li> </ul>
52/18	<p><b>To Receive Petitions</b></p> <p>None received</p>
53/18	<p><b>Public Question Time</b></p> <p>To receive questions from the Public</p> <p>No questions for this evening</p>
54/18	<p><b>Councillors Question Time</b></p> <p>To receive questions from Councillors</p> <ul style="list-style-type: none"> <li>– Cllr Pike questioned if borough councillors cannot attend the parish council meetings, was it possible for them to send a report on their work on behalf of the Ward for the meeting?</li> </ul> <p>ACTION: The clerk to make this request to the Borough Councillors.</p>
55/18	<p><b>Business from Previous Meetings</b></p> <ul style="list-style-type: none"> <li>– No nominations were received for the post of Trustee of the Village Hall, Cllr Pike requested a Trustees responsibility document, Cllr Booth confirmed this was not in existence apart from the governing document and it was agreed that in his capacity as Trustee of the Village Hall he would share this document through the Clerk to be circulated.</li> </ul> <p>ACTION: Cllr Booth to send the Village Hall governing document to the clerk</p> <ul style="list-style-type: none"> <li>– The Chairperson updated council on the Battle's Over event, passing all councillors a copy of the posters to be distributed this week. As this is a council event, all councillors are expected to attend on the 11<sup>th</sup> November. Cllr Burn requested the poster was shared electronically with all councillors.</li> </ul> <p>ACTION: The clerk to send out the electronic document to all councillors</p>

56/18	<p><b>Receive Recommendations from Committees / Working Groups</b></p> <ul style="list-style-type: none"> <li>– The Chairperson notified Council members that the new Standing Orders Pack would be distributed to all Councillors that week with the direction of comments to be sent to Cllr Jacklin ensuring to copy in the clerk by the 30<sup>th</sup> October 2018. No further comments would be included if received post this date and the proposed standing orders would be returned to council on the 13<sup>th</sup> November.</li> <li>– Council received the minutes from the Finance Committee 4<sup>th</sup> September and the draft minutes of 2<sup>nd</sup> October. Cllr Booth highlighted the detail provided in the minutes of the variances to the budget in year, the approval of the financial aspect of the proposal to fence the dragon challenge, the list of budget assumptions as agreed by the Committee and the external audit had been completed with no points to correct.</li> <li>– Council received the funding request from Recreation Working Group for the movement of the fencing to include the dragon challenge</li> </ul> <p>Proposal <b>approved</b> by council and to be funded from S106 Open Space devolved funds.</p> <ul style="list-style-type: none"> <li>– Council received a proposal and update from the Christmas Working Group regarding the Christmas lights.</li> </ul> <p>After discussion the council <b>approved</b> the proposed option to hire lights for one year, to pay £745 for one year’s storage of the Council motifs which were currently damaged, to the addition of lights to be placed in the small trees and Christmas tree by Chancellors due to their compliance failure in 2017.</p> <ul style="list-style-type: none"> <li>– Council received the letter from RBWM with the request to pay for the testing of the damaged motifs by RBWM.</li> </ul> <p>After discussion, the council voted on the following options:  To pay the testing fee of £1022.07. Council <b>did not approve</b>.  Not to pay the testing fee of £1022.07. Council <b>approved</b> this option with the following reasons: there was no consultation from RBWM with the parish prior to incurring this cost; there was no request from the parish to incur this cost; it was not authorised by the Parish Council and would not have been authorised; the council does not have a budget for testing; the council has never paid for testing prior and therefore had no expectation to pay this year.</p>
57/18	<p><b>Budget Assumptions for the setting of the 2019 20 council budgets</b></p> <p>Council received a presentation by the RFO to expand on the budget assumptions approved at the finance committee of 2<sup>nd</sup> October. This provided additional background information for council. After discussion the Council <b>agreed</b> the draft budget can be drawn up based upon these assumptions. It was confirmed that the first draft of proposed budget for 2019 20 will be brought to council at the November 13<sup>th</sup> Meeting.</p> <p>In line with last year, there would be a pre-budget briefing prior to the January meeting, the date will be confirmed.</p>
58/18	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>– Council received the Responsible Financial Officer finance report for Aug and Sept 2018, there were no questions.</li> <li>– Council received and <b>approved</b> the receipts and payments for Aug and Sept 2018</li> <li>– Council received the External Auditors report for the end of year accounts <b>2017 18</b>, noting the report detailing no action to be taken and thanked the RFO for the work undertaken.</li> <li>– Council received the new policy insurance schedule for the <b>2018 19</b> period and noted the work undertaken to work with the brokers to agree a 3-year deal with a saving of around £300 per annum for equivalent cover to that which the council had previously.</li> </ul>
59/18	<p><b>To receive the Clerk’s Report</b></p> <p>Council received the clerk’s report and noted the following: the excess spoil at the Cemetery and the replacement of the fence in front of this; the residents concern over the business in a private address in Fishers Wood providing swimming lessons and requested an update on the movement of the “Party in the Park” by Holy Trinity Church to the school grounds. The clerk explained that after the initial request for an event in line with previous years, the church committee had expanded the event</p>

	and wished to charge entry which was problematic at the Recreation Ground along with other statutory requirements for insurance. A meeting took place with Rev J Hutchinson, the chairperson and the clerk and the Revd informed the decision to move had been taken and the committee were pleased with the decision.
60/18	<b>Planning</b> See above
61/18	<b>Information Sharing</b> <ul style="list-style-type: none"> <li>– Cllr Pike informed council that an additional consultation regarding the Oaks Leisure Centre had taken place however no information had been provided by the Ward Councillors to the Parish Councillors that this was taking place.</li> <li>– Cllr Pike informed council that whilst attending the recent Conservative party hustings, the prospective ward councillors were questioned by residents on the level of communication between the borough council and the residents, and how this could be improved.</li> <li>– Cllr Pike notified the council that the notice board at Charter’s school was out of date and agreed to update the notice board on a regular basis.</li> <li>– Cllr Pike brought forward a comment that a resident found the notices on the notice board at Waitrose difficult to read as they were high and suggested the council approach Waitrose to put up notices for the parish council within their store.</li> </ul>

Part I of the meeting closed at 9:40 pm

**Reminder of upcoming events:**

Battle’s Over	November 11 <sup>th</sup>	18:00 to 19:30	Broomhall Recreation Ground
Christmas Lights	November 30 <sup>th</sup>	17:00 to 19:00	Chobham Road