



# SUNNINGDALE PARISH COUNCIL

Annual Parish Council Meeting **Tuesday 8<sup>th</sup> May 2018**

At 7.30 pm at the Pavilion, Broomhall Lane

## Agenda

Members of the Public are welcome to attend

	Agenda Item	Documents
1/18	<b>Welcome and Introductions</b> To be made by the standing Chairman of Council	
2/18	<b>Attendance and Apologies for absence</b>	
3/18	<b>Declaration of interest</b> for items on the agenda.	
4/18	<b>Appointment of Chairman of the Council</b> To elect the Chairman for the forthcoming year. The Chairman to sign the Declaration of Office Form.	
5/18	<b>Appointment of the Vice-Chairman of the Council</b> To elect the Vice-Chairman for the forthcoming year.	
6/18	<b>Appointment of Committee Members to Council Committees, Working Groups and Representatives for Council</b> As detailed in the Terms of Reference Document	
7/18	<b>Governing Documents and Policies of Council</b> To approve or refer for review the documents as listed on the Sunningdale Annual Review Proposal from Cllr A-C Buxton to refer the standing orders of council for review with new guidance from NALC To receive feedback from councillors on review of documents	
8/18	<b>Approval of Minutes of Council of 10<sup>th</sup> April 2018</b> Matters arising	Minutes
9/18	<b>Announcements from the Chairperson</b>	
10/18	<b>GDPR</b> To review the report from Cllr Jacklin re the GDPR process for SPC To arrange a date for council GDPR training	Paper
11/18	<b>Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups</b> Proposal by Cllr Y Jacklin on behalf of the Operations WG to amend the Terms of Reference for Committees Proposal by Cllr R Booth on behalf of the Finance Committee to commission a VAT report from the council's accountants	Paper Paper
12/18	<b>Financial Report</b> To receive the RFO's financial report to council To approve the receipts and payments for April 2018	Paper Paper
13/18	<b>Information Sharing</b>	

# Confidential Part II

"The public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence."

Access to this part of the meeting is restricted under the Local Government Act 1972 Part VA Section 2

14/18	<b>Verbal update on Personnel</b>	
15/18	<b>Verbal update on Property</b>	

Ruth Davies

02/05/2018