



SUNNINGDALE PARISH COUNCIL

Minutes of the Meeting of the Parish Council **Tuesday 9th January 2018**

At 7.30 pm at the Pavilion, Broomhall Lane

	Agenda Item
126/17	<p>In Attendance: Anne-Catherine Buxton (Chairperson), Yvonne Jacklin, Mary Sayer, Anne Brindle, Robin Booth, Valerie Pike</p> <p>Apologies for absence: Michael Burn</p>
127/17	<p>Declaration of interest for items on the agenda.</p> <p>There were no declarations of interest for the meeting.</p>
128/17	<p>Approval of Minutes of Council of 12th December 2017</p> <p>Council approved the minutes with the following amendments:</p> <p>114/17 - Add the text to record the resignation of Jane Brett to the minutes along with the recognition of her work</p> <p>118/17 - correct Sarah Kennedy to say Sarah Sowerby</p> <p>Matters arising – Council received an update on actions detailed</p> <ul style="list-style-type: none">• Minutes are still to be received from the meetings with Alison Alexander and Tony Robinson• Still awaiting RBWM stakeholders meeting minutes and date of the next meeting• Emergency plan will come to council on the 6th March as it was reviewed by the operations working group at their meeting on 9th January and therefore was not in good time to be presented to council• The Clerk has received a verbal response from the HR consultant re the question posed for the capability policy, and is awaiting the written response
129/17	<p>Announcements from the Chairperson</p> <ul style="list-style-type: none">• Hurst Lodge school has merged with Hawley Place in Blackwater in Camberley – therefore Hurst Lodge School site is empty• Thames Valley Police is investigating an assault at the Recreation Ground on 3rd January 2018. <p>ACTION: RD To send the information to the Borough Councillors to ensure they are made aware.</p> <ul style="list-style-type: none">• 30th January informal meeting of councillors to be moved to the 6th January and to be chaired by Cllr Jacklin at 7:30 to 9:30pm• Reminder that the next council meeting is the 6th March and the Annual Parish Meeting is the 8th March
130/17	<p>To Receive Petitions</p> <p>None were received</p>
131/17	<p>Public Question Time</p> <p>To receive questions from the Public</p> <p>None received</p> <p>To update Council on the responses to the questions of 12th December 2017</p> <p>None to update</p>
132/17	<p>Councillors Question Time</p> <p>To receive questions from Councillors</p> <p>Cllr Pike – Have any applications for the vacant council seat, and should we advertise further for councillors?</p> <p>Cllr Jacklin - Do we have a valid communications policy for channels of communication?</p> <p>To update council on the responses to the questions of 12th December 2017</p> <p>None were received</p>

133/17	<p>Business from Previous Meetings</p> <ul style="list-style-type: none"> To receive a report on the communication survey 7th to 24th November Cllr Sayer gave her apologies that this report has not been made available, but will ensure this is provided for the council meeting on the 6th March To receive a verbal update on the Infrastructure S106 and CiL working group The working group will include Cllr Jacklin, Cllr Burn, Julia Chester (SPA), Margaret Morgan (NPDG) and Ruth Davies and the initial meeting is being arranged for WC 15.1.18 To receive a verbal update on the retirement community event for G Kennedy Invitation sent out by the Clerk and the Village Hall will be provided by the Village Hall Committee. Borough Councillors have confirmed their attendance. Work is still to be done on the arrangements.
134/17	<p>Receive Recommendations from Committees / Working Groups</p> <p>None to receive</p>
135/17	<p>Parish Business Motions from Councillors</p>
136/17	<p>Finance</p> <p>Council were updated by Cllr Booth as Chairperson of Finance with regards to the forecast running for the current year. No comments or questions have been received by the Chairperson of Finance or the Responsible Financial Officer since the informal meeting on the 12th December at 6pm. The building surveys have yet to be received in written format, however early indications are that the buildings are in good condition and therefore there is no indication at this point to revise the reserve for the buildings.</p> <p>Council unanimously approved the Budget for 2018-19 Receipts £189,839, Payments (Including transfers to EMRs) £187039, transfer to general reserve £2,800</p> <p>Council unanimously approved the Precept Demand for Sunningdale Parish Council at £39.80 per band D household, totalling £136,118 for the year</p> <p>SPC will therefore provide £50,921 of income generated from assets within the 2018 19 budget year.</p> <p>Council unanimously approved the formal request for the RFO to send the precept demand to the RBWM</p>
138/17	<p>Finance</p> <p>Council receive the Clerk's Finance Report and requested the figures provided for capital projects are reviewed for layout to make them clearer to understand.</p> <p>Council unanimously approved the Income and Expenditure figures for December</p>
139/17	<p>Planning</p> <p>Council reviewed and commented on the applications detailed on the separate agenda, and recorded in the Planning Minutes of 9th January 2018.</p>
140/17	<p>Information Sharing</p> <p>None brought forward</p>

Meeting closed 9:24pm