



SUNNINGDALE PARISH COUNCIL

Minutes of the Parish Council Meeting **Tuesday 12th December 2017**

At 7.30 pm at the Pavilion, Broomhall Lane

111/17	<p>Attendance: Anne-Catherine Buxton (Chairperson), Robin Booth, Anne Brindle, Mary Sayer, Valerie Pike</p> <p>Apologies for absence: Lilly Evans, Yvonne Jacklin</p>
112/17	<p>Declaration of interest for items on the agenda.</p> <p>None were received</p>
113/17	<p>Council approved the Minutes of the Council Meeting on the 14th November 2017</p> <p>Matters arising:</p> <ul style="list-style-type: none">• 99/17 from the 14th November is still outstanding for minutes of meetings with Alison Alexander, Andy Jeffs and the Borough Councillors• After the previously reported meeting with Tony Robinson there is no advancement further with street cleaning to report• 103/17 no report received from Cllr Evans• 104/17 action for the Chairperson and Clerk to formulate an open letter to the planning department was reviewed and will be brought forward in the chairperson's announcements• Building Surveys for the Pavilion and the Village Hall have been arranged for Tuesday 18th December
114/17	<p>Announcements from the Chairperson</p> <ul style="list-style-type: none">• The Chairperson informed council of the resignation due to work commitments of Jane Brett and led council in their thanks for her work for council, especially her work on speeding• The Chairperson informed council of her attendance along with the Clerk at the BALC AGM, where there was a presentation from the HR consultant, Bethan Osborne and there will be some good practice policies coming forward from the presentation she gave• The Chairperson updated council on the attendance at the RBWM Stakeholders meeting by herself and Cllr Burn. The meeting was an invitation by Jennifer Jackson and Cllr Coppinger and the expectation is that the minutes will be circulated <p>ACTION: Council discussed and requested the Clerk and the Chairperson to request from RBWM planning the response as to why no S106 legal agreements have been structured for Sunningdale for the last 18 months and what steps they will be taking to re-commence this role in the future</p> <ul style="list-style-type: none">• The Chairperson brought forward a recommendation in light of the S106 and CiL requirements for a working group to review the needs of Sunningdale in order to gain an accurate list of projects which are required to be funded. <p>Council approved the proposal</p> <p>ACTION: Clerk to add an s106 line to all planning comments</p>
115/17	<p>To Receive Petitions</p> <p>No petitions were received</p>
116/17	<p>Public Question Time</p> <ul style="list-style-type: none">• To receive questions from the Public <p>None were received prior and no members of the public were present.</p> <ul style="list-style-type: none">• To update Council on the responses to the questions of 10th October 2017

	None were received prior and no members of the public were present.
117/17	<p>Councillors Question Time</p> <ul style="list-style-type: none"> To receive questions from Councillors <p>None were received</p> <ul style="list-style-type: none"> To update Council on the responses to the questions of 14th November 2017 <p>Q 1. Cllr Pike enquired as to where we are with the updating of the emergency plan?</p> <p>A 1. The projects committee which had been working on the emergency plan has not met since the 11th April and therefore has not moved this forward. This was taken to the Operations Working Group and Cllr Buxton was tasked with moving this forward for the Operations meeting on the 9th January 2018.</p> <p>The Chairperson confirmed that from the research carried out to date, the council is at no risk in the period between now and bringing the recommendation back to council as the RBWM has an overarching emergency plan.</p>
118/17	<p>Business from Previous Meetings</p> <ul style="list-style-type: none"> In light of the action of instigating a Working Group, the update on S106 and CiL with regards to infrastructure funding will be reviewed and updated by the Chairperson and Clerk The report on Speed within Sunningdale will be postponed and Cllr Evans requested to prepare a report to be circulated to council A verbal update on Sunningdale Lights event on 24th November 5 til 7:30pm was provided by the Chairperson and the email received from Cllr Bateson was read to council thanking all council for their work in providing the event. A trader's wash up will be held in January 2018. Thanks to all the supporters of the event. The Council wished to thanks to the working group for organising the event. A verbal update on the communication survey was received from Cllr Sayer. Further information will be provided to council by way of a written report and then publicised to the residents. Council expressed its thanks to Cllr Sayer and Sarah Sowerby for the work done on this. A report was received from Cllr Brindle on PROW. Council thanked Cllr Brindle for preparing this report and noted it was presented in a clear format Council was requested to agree APM date of 8th March 2018, 7pm – 8:30pm bringing forward the council meeting for march to the 6th March in order for the format of the APM to be discussed. This would enable the Chairperson and the Clerk to invite the relevant borough councillors and officers to the meeting. The proposed format would be to have a group to discuss and present with regards to the infrastructure on Sunningdale. <p>Council approved the date of the APM for the 8th March</p> <p>Council approved the date movement for the Council meeting to the 6th March</p> <p>Council approved the format of the Borough and associated groups along with the schools, police and church</p> <ul style="list-style-type: none"> LGBC response was provided for councillor's review.
119/17	<p>Receive Recommendations from Committees / Working Groups</p> <ul style="list-style-type: none"> To receive the proposal from Operations Working Group for: <p>Council returned this Capability Policy to the Operations working group to clarify with the HR consultant with regards to adding the word "Performance" to the title of the document</p> <ul style="list-style-type: none"> Amended Terms and reference for working groups and committees <p>Council approved the amendment to suspend the Project Committee until May 2018</p>

	ACTION: Council requested the clerk amend the phrase to reflect the accurate meaning of the Village Hall Trustees, that the Parish Council will nominate the 2 representatives for the Village Hall, not that these should be councillors
120/17	Parish Business Motions from Councillors None were received
121/17	Finance To receive the Clerk's Finance Report Council unanimously approved the Income and Expenditure figures for November
122/17	Information Sharing Cllr Brindle updated the council that due to the weather, the meeting with Sharon Wootten, RBWM PROW officer was postponed and would be rescheduled in the new year.

Meeting Closed at 8:45pm