



# SUNNINGDALE PARISH COUNCIL

## Minutes of the Parish Council Meeting **Tuesday 14<sup>th</sup> November 2017**

At 7.30 pm at the Pavilion, Broomhall Lane

97/17	<p><b>Attendance:</b> Anne-Catherine Buxton (Chairperson), Robin Booth, Yvonne Jacklin, Anne Brindle, Mary Sayer, Valerie Pike, Lilly Evans</p> <p><b>Apologies for absence:</b> Jane Brett</p>
98/17	<p><b>Declaration of interest</b> for items on the agenda.</p> <p>None were received</p>
99/17	<p>Council <b>approved</b> the Minutes of Council of 10<sup>th</sup> October 2017</p> <p><b>Matters arising:</b></p> <ul style="list-style-type: none"><li>• 75/17 – Cllr Booth agreed to provide a paper to council in the new year regarding the community award</li><li>• The RBWM Peer review document is now on the website for all councillors to read</li><li>• We are still waiting for the feedback from the meeting with which took place with Alison Alexander, Cllr Bateson and Andy Jeffs</li><li>• Feedback was received from Cllr Booth with regards the Borough Councillor meetings and he encouraged the dialogue remained open</li><li>• Cllr Booth is happy to encourage the relationship and to contact the Borough Councillors to attend the Christmas event at 5:30pm and be introduced on the stage for 10 minutes</li><li>• 89/17 – Cllr Sayer has requested this item for the Facebook link to business relationships is removed from the agenda</li></ul>
100/17	<p><b>Announcements from the Chairperson</b></p> <ul style="list-style-type: none"><li>• The chairperson attended the Memorial ceremony organised by Holy Trinity Church and supported by Robert Hay for RBL and thanks have been received by the parish council for the poppies around the village. The Council were pleased to note the poppies were once again put up around the village.</li><li>• The chairperson encouraged councillors to read the press releases sent out by the Clerk over the last month and ongoing</li><li>• The chairperson informed council of the soft launch of the SPC facebook account with the Christmas</li><li>• The chairperson updated council on her attendance as stand in for the Clerk at the SLCC conference where information was brought forward on: GDPR, social media, and other useful topics. She noted that many parishes sent more than one representative to the event and would recommend we visit next year</li><li>• The chairperson updated council on a very constructive meeting with the Borough officer in charge of the street cleaning team which she had attended with the Clerk. More information will be provided for next month's meeting.</li><li>• The chairperson updated council on a meeting she attended with the Assistant to the Clerk and Andrew Fletcher the RBWM street lighting officer who replaced Dave Stephens. The Christmas lights were agreed and also photos of broken street lights were sent to be fixed.</li></ul> <p>A question on this from Cllr Burn re how the faults on lights are reported within the RBWM call logging system will require a follow up by the Clerk</p> <p><b>ACTION:</b> Clerk to ensure all calls / emails directly to the RBWM officers are logged onto their call logging system</p>

101/17	<p><b>To Receive Petitions</b></p> <p>No petitions were received</p>
102/17	<p><b>Public Question Time</b></p> <ul style="list-style-type: none"> <li>• To receive questions from the Public</li> </ul> <p>None were received prior and no members of the public were present.</p> <ul style="list-style-type: none"> <li>• To update Council on the responses to the questions of 10<sup>th</sup> October 2017</li> </ul> <p><b>Q1.</b> Question received from Sue Douet Why are the pavements around Sunningdale so dirty with litter and dirt?</p> <p><b>A1.</b> The state of the pavements around Sunningdale has been an ongoing concern for the parish council. As this area is the responsibility of the Borough Council, the parish council chairperson and clerk have been working actively since the 13<sup>th</sup> June 2017 to get the street cleaning schedule and a meeting arranged with the officer in charge. This meeting took place on the 9<sup>th</sup> November and it would now appear that work to remedy the lack of cleaning and litter picking has commenced and will be increasing. Ongoing communication and monitoring will be taking place and by January 2018, residents will be provided with the full cleaning schedule and encouraged to inform the parish council if they do not observe the cleaning taking place on their street.</p> <p><b>Q2.</b> Question received from Sue Douet The slipway opposite Hamptons is dangerous and the crossing is not safe for elderly people who are afraid to cross there. What can be done about this?</p> <p><b>A1.</b> There has recently been a consultation by RBWM on the parking provision and pedestrian crossing proposed for Chobham Road. The parish council await the results of this before proceeding with any further enquiries with RBWM regarding amendments to the highway of Chobham Road / London Road. Please be assured that the safety of shoppers – pedestrian and via vehicles – has been a high priority with the council for a considerable period of time.</p>
103/17	<p><b>Councillors Question Time</b></p> <ul style="list-style-type: none"> <li>• To receive questions from Councillors</li> </ul> <p>Cllr Evans received a question from a resident in Cedar Court with regards to the crossing on Broomhall Lane and concerned about accidents. She will forward this to the clerk and this may be addressed at the next meeting.</p> <p>ACTION: Cllr Evans to forward the question to the Clerk to provide a response to the question</p> <p>Cllr Pike re enquiry as to where we are with the updating of the emergency plan</p> <p>ACTION: Cllr Jacklin will review this with her role as Chairperson to the Operations Working Group</p> <ul style="list-style-type: none"> <li>• To update council on the responses to the questions of 10<sup>th</sup> October 2017</li> </ul> <p>As a follow up part to Cllr Brindle's question from the 10<sup>th</sup> October, an action was taken by the Chairperson and the Clerk to propose a date in January when an informal meeting could take place.</p> <p>The chairperson updated council that a working meeting has been arranged for the Tuesday 30<sup>th</sup> January to address this. Entitled "An informal discussion re Sunningdale regarding it's response to infrastructure over the next 3 to 5 years"</p> <p>Time of the meeting: 7:30 – 8:30pm</p> <p>As this is not a council meeting, it will not be open to the public.</p>
104/17	<p><b>Business from Previous Meetings</b></p> <ul style="list-style-type: none"> <li>• Update on S106 and CiL with regards to infrastructure funding.</li> </ul>

	<p>Cllr Evans updated council that RBWM has finally got the full complement of planners based within RBWM. She confirmed that the frequency of reports on S106 and CiL is 6 monthly with nil returns if no S106 determined or payments to be made.</p> <p>Clerk requested Cllr Evans finds out why there have been no legal agreements for S106 for Sunningdale over the last 18 months</p> <p>ACTION: Clerk to liaise with the Chairperson to construct an open letter to the planning department</p> <ul style="list-style-type: none"> <li>• Update on Speed within Sunningdale</li> </ul> <p>Cllr Brett has been unable to provide a report on speeding</p> <p>ACTION: Cllr Evans will provide a written response to council for the meeting on the 12<sup>th</sup> December 2017</p> <ul style="list-style-type: none"> <li>• Verbal update on the naming of the road in Sunningdale – “Stag Lane”</li> </ul> <p>Council voted as follows Red Stag Lane – 5, Stag Lane – 2</p> <p>ACTION: Clerk to report this vote level back to Gary Rivington regarding the vote</p> <ul style="list-style-type: none"> <li>• Verbal update on Sunningdale Lights event on 24<sup>th</sup> November 5 til 7:30pm</li> </ul> <p>Apologies only received from Yvonne Jacklin on the evening</p> <ul style="list-style-type: none"> <li>• Verbal update on the communication survey 7<sup>th</sup> to 24<sup>th</sup> November</li> </ul> <p>Survey launched on Tuesday 7<sup>th</sup> November incorporating the feedback from the soft launch. To date we have had 25 responses on line, no hard copy responses</p> <p>Council thanked Cllr Sayer for getting this survey out</p>
105/17	<p><b>Receive Recommendations from Committees / Working Groups</b></p> <p>To receive the proposal from the Finance Committee for:</p> <ul style="list-style-type: none"> <li>• Building surveys to take place at the Pavilion and the Village Hall in order to detail the level of reserves required</li> </ul> <p>ACTION: Clerk to get written confirmation from Hunt &amp; Nash that the price quoted is for the building survey and not a valuation</p> <p>Council <b>approved</b> the principle of getting a survey done on the buildings</p> <p>Council <b>approved</b> a cap of £3000 for these two surveys</p> <p>Council <b>approved</b> that the decision for the surveys quotations will be dealt with via the Chairman of Finance and the Clerk</p>
106/17	<p><b>Parish Business Motions from Councillors</b></p> <ul style="list-style-type: none"> <li>• Cllr Brett proposes the Parish Council request additional 7.5 tonne signs</li> </ul> <p>ACTION: Council requests that Cllr Brett provides more information, including photographs, on this prior to any actions being taken by the parish council.</p> <p>Council <b>returned this motion</b> for more information</p> <ul style="list-style-type: none"> <li>• Cllr Buxton proposes the Parish Council join the London Green Belt Council</li> </ul> <p>Council <b>unanimously approved</b> this proposal</p> <ul style="list-style-type: none"> <li>• Cllr Buxton proposes changes to the upcoming planning meetings for December and January are amended</li> </ul> <p>Council <b>unanimously approved</b> this proposal</p>
107/17	<p><b>Finance</b></p> <p>To receive the Clerk’s Finance Report</p> <p>ACTION: RFO to make journal entry for the EMR Cemetery to show the £4000 general reserve movement</p> <p>Council <b>unanimously approved</b> the Income and Expenditure figures for October</p>
108/17	<p><b>Information Sharing</b></p>

	CLlr Pike – Charters leisure trust meeting 28.11.2017
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	CLlr Booth – updated on the Sunningdale Village Hall moving forward in light of the resignation of the Chairman of Operations
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	CLlr Brindle – updated council on the PROWs around Sunningdale
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Meeting Closed at 9:25pm