



SUNNINGDALE PARISH COUNCIL

Minutes of the Parish Council Meeting **Tuesday 10th October 2017**

At 7.30 pm at the Pavilion, Broomhall Lane

82/17	<p>Attendance: Anne-Catherine Buxton (Chairperson), Robin Booth, Michael Burn, Anne Brindle</p> <p>Apologies for absence: Yvonne Jacklin, Jane Brett, Valerie Pike, Mary Sayer, Lilly Evans</p>
83/17	<p>Declaration of interest</p> <p>None were received</p>
84/17	<p>Minutes of Council of 10th October 2017 were approved</p> <p>Matters arising - Updates on actions detailed were:</p> <p>67/17 – Council received the letter from BALC in response to the question regarding the requirement for an APM and noted the advice given. The council unanimously approved the decision not to hold an Annual Parish meeting this year council year and to schedule the next meeting for early March 2018.</p> <p>- The Council representations on the BLP regulation 19 consultation is now on the council website, has been sent to RBWM and a copy emailed to all councillors.</p> <p>- With regards to attendance at the Parish Conference, the Parish Charter which documents the relationship between the Parishes and RBWM is now on the agenda for the Parish Conference on the 14th November and it is hoped this will therefore provide more information on who is invited to attend</p> <p>69/17 - Bagshot Recycling centre has been confirmed at the Surrey Cabinet meeting on 26th September that it would remain open. Times may be changed from December 2017</p> <p>75/17 – The Business motion from Cllr Booth with regards to a community award is waiting to move forward with projects committee</p>
85/17	<p>Announcements from the Chairperson</p> <ul style="list-style-type: none">• The Chairperson expressed thanks to the Clerk and her assistant, Ruth and Sarah for the additional work they have willingly taken on with the absence of the grounds manager due to illness. The work is ongoing and council unanimously agreed that thanks were due for the extra time spent maintaining the council services during this period.• The Chairperson thanked Rosemarie Nash for organising a community litter picking with the traders. This event has also highlighted another issue found with the outsourcing by RBWM of the maintenance for pavements, verge, and aspects of village cleaning which the Chairperson and the Clerk are currently raising with the officers of RBWM and will be meeting them in November.• The Chairperson passed the council's congratulations to Coworth Park on their award of a Michelin star.• The Chairperson thanked Cllr Jacklin, Cllr Sayer and the Clerk for attending the well supported Vicars welcome party on September 17th which was held at the Recreation Ground and confirmed that the new vicar, Reverend Jon Hutchinson is pleased to be able to read the Christmas story at the upcoming Christmas Lights event on the 24th November• The Chairperson informed council that the RBWM Homeless strategy which was shared with the councillors was approved at cabinet on the 28th September and encourages all councillors to review the document.• The Chairperson encouraged all councillors to review the Borough Corporate Strategy which is available on the RBWM website and the internal parish site to see what is says about working with Parish Councils.

	<ul style="list-style-type: none"> • The Electoral review consultation for the RBWM has commenced with feedback requested from the Parish Councils. The Chairperson confirmed she will be working on this with the Clerk and invited any other councillors who wished to participate in the formulation of the council's response to contact her directly. Council unanimously approved this proposal. • The LGA Peer Review of the RBWM took place during the week of the 18th September, all councillors were informed of this via email from the Clerk. Initially the council were invited by the peer review team to meet on Tuesday 19th September, however on arrival at the Town Hall for this meeting, the parish council and other representatives of Bray Parish Council, DALC, SPAE, and NPDGG were met by Alison Alexander, MD of RBWM to be informed that the peer review meeting had been cancelled by her. A meeting then took place between AA and the invitees attended by David Scott who took notes. The Parish Council is still waiting for a copy of these notes. The Council's apology to the peer review team for not attending their meeting was sent by the Clerk at the request of the Chairperson. • The Chairperson updated council on a meeting with the borough councillors and the hope that this would be repeated at regular intervals throughout the year. Council expressed concern over the lack of engagement and discussed ways in which this could be improved. Cllr Booth was mandated to make enquiries into the ways in which more engagement could be facilitated. • As part of an action agreed at the Parish Conference June 13th this year, the Chairperson and Clerk met with Alison Alexander, Andy Jeffs, Christine Bateson to review how the parishes and the borough could work more effectively together. Notes from this meeting will be shared with council once they are received. The Chairperson informed council this had been a productive and positive meeting. • The Chairperson requested council's approval to share the parish logo to decorate baubles on the Mayor's Christmas tree as his request. Council unanimously approved this request • The street naming document was brought forward by the Chairperson with a proposal that the name should be, "Red Stag Lane". Council unanimously approved this proposal • The Parish Christmas event is on 24th November as notified to council in May 2017, this is a Council led community event and the Chairperson requested all councillors attend or send the Clerk their apologies.
86/17	<p>To Receive Petitions</p> <p>None received</p>
87/17	<p>Public Question Time</p> <ul style="list-style-type: none"> • To receive questions from the Public <p>Q1. Question received from Sue Douet Why are the pavements around Sunningdale so dirty with litter and dirt? A1. The answer to this question will be given at the Full Council meeting on the 14th November</p> <p>Q2. Question received from Sue Douet The slipway opposite Hamptons is dangerous and the crossing is not safe for elderly people who are afraid to cross there. What can be done about this? A1. The answer to this question will be given at the Full Council meeting on the 14th November</p> <ul style="list-style-type: none"> • To update Council on the responses to the questions of 15th August 2017 <p>Q1. Question received from Christine Gadd at the meeting The annual parish meeting should take place each year between 1st March and the 31st May, and it is a statutory obligation of council to hold this meeting. Why is the proposed meeting so late this year?</p>

	<p>A1. Due to the general election being called the meeting was cancelled due to advice regarding purdah obtained from the RBWM legal officer. Subsequent to this further advice sought from BALC and a copy of this letter was received by council.</p> <p>Q2. Question received from Richard Hearn at the meeting In relation to the Ben Lynwood Medical Centre application and the response by Sunningdale Parish Council dated 23rd May to the planning department at RBWM, are you acting in the interest of the residents of Sunningdale? Are you considering the views of local residents?</p> <p>A2. The parish council refer to earlier statement from 20th June Parish Council meeting and assure residents that it continues working with all the interested parties including residents, senior partners, NPDG, SPAE and RBWM officers. The Parish Council continue to support the requirement for improved medical facilities within the village.</p>
88/17	<p>Councillors Question Time</p> <p>To receive questions from Councillors - None received To update council on the responses to the questions of 15th August 2017</p> <p>Q1. Cllr Brindle requested council – "Due to the anticipated substantial increase in house building in Sunningdale over the next five years and the resulting increase in demand on the services provided by the parish council I believe it would be helpful to have an up-to-date and exact understanding of the parish council spend and income. Therefore, I would like to ask the council to convene an additional meeting in November this year to review the council budget in relation to:</p> <p>1/ Assets/income from/reserves/maintenance costs. 2/ Precept and the council activities which are funded/to be funded from the precept. 3/ An active three to five-year plan to ensure income/expenditure/reserves are achieved.</p> <p>A1. The Chairperson confirmed that all councillors may attend any finance committee meetings and take part in the conversation with regards to budget setting. Also, the Chairman of the finance committee, Cllr Booth confirmed to council he would be happy to spend time to discuss the budget with any councillor who wished to know more.</p> <p>A further discussion took place within Council and it was unanimously agreed that a wider discussion as a council should take place, looking strategically to address the 3 to 5 year increase and demand on infrastructure. The action was taken by the Chairperson and the Clerk to propose a date in January when an informal meeting could take place.</p>
89/17	<p>Business from Previous Meetings</p> <ul style="list-style-type: none"> Chobham Road parking and pedestrian crossing consultation <p>Presentation from Nigel Lewis - Having worked in the butchers for over 30 years he has seen the decline in trade in Sunningdale with 11 empty units currently and counting. The reason is the deterioration over 25yrs of parking for shoppers. The customer complaint is parking not road crossing and the concern is that the zebra crossing removes an additional 5 spaces. He urged council to think again for zebra crossing, the way in which shops remain open is to provide parking. People cross where they want to and are not restricted to using the crossing, whereas the new parking will calm traffic and reduce speeding.</p> <p>Presentation by Alan Klucklow – Attending in his capacity as trader representative, he concurred with the points raised by Nigel Lewis. The one issue which has been paramount for the traders is parking. 2 years ago Nigel and Alan investigated what could be possible and put forward the parking idea in consultation with Huw Jones which has led to this consultation. The traders believe that we are in danger of destroying</p>

	<p>Sunningdale if the parking issue is not dealt with. Currently 2 or 3 other traders considering whether to renew if the parking is not sorted. Greens who are the 3rd longest traders in Sunningdale have seen a 10 year decline in passing trade. The village must have spaces to allow people to park and walk around the village. In reality Sunningdale needs 15 – 20 more spaces.</p> <p>The Chairperson invited comments from the councillors. In light of the discussion which took place and the comments made by the councillors, the Chairperson proposed to council to recommend to RBWM to support the parking first and the zebra crossing is a secondary action which is re-assessed once the parking is in place.</p> <p>Council unanimously approved this proposal by the Chairperson</p> <p>ACTION: Chairperson and Clerk to review the parking arrangements in place for the slip road on Cedar Drive which is designated business permit</p> <ul style="list-style-type: none"> • Facebook link to build business relationships by Cllr Sayer – rolls forward • Update on S106 and CiL with regards to infrastructure funding by Cllr Evans. – rolls forward • Update on Speed within Sunningdale by Cllr Brett – rolls forward <p>Council formally requests that papers are written on these to close or move forward for the next council meeting on the 14th November</p>
90/17	<p>Receive Recommendations from Committees / Working Groups</p> <p>Council received the proposals from the Operations Working Group for:</p> <ul style="list-style-type: none"> • The SPC Publication Scheme <p>Council unanimously approved this to be added as a policy document</p> <ul style="list-style-type: none"> • Broomhall Recreation Ground tennis courts <p>Council expressed their congratulations to Sarah Sowerby on the work on this document and were pleased to unanimously approve</p> <p>Council received the proposal from the Recreation Working Group for:</p> <ul style="list-style-type: none"> • Commercial and Community Licence at the Recreation Ground <p>Council unanimously approved this to be added as a procedure document</p> <p>Council received the proposal from the Projects Committee by M Sayer for:</p> <ul style="list-style-type: none"> • Community survey <p>Council unanimously approved this proposal</p> <p>Council received the funding requests for S106 spends for community facilities</p> <p>Council unanimously approved this request</p>
91/17	<p>Parish Business Motions from Councillors</p> <p>None received</p>
92/17	<p>Finance</p> <p>Council received the Clerk's Finance Report and Cllr Booth congratulated the Clerk on the further improvement on the report giving clear information to council</p> <p>ACTION: The new account for the EMR is outstanding by the RFO to set up</p> <p>Cllr Booth highlighted to council the line now showing the cemetery capital income as split from the revenue.</p> <p>Council approved Income and Expenditure figures for August and September</p>
93/17	<p>Information Sharing</p> <p>Cllr Burn – Has an English oak in pot which he would like to donate to the council. It was agreed he would liaise with the Clerk re where it can go.</p>

	<p>- Also the street sign for Ridgemount Road is damaged.</p>
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	<p>ACTION to send photo to Clerk who will then liaise with RBWM Streetcare for maintenance</p>
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	<p>CLr Buxton – Informed council that the Charters Youth Management Committee is to be dissolved</p>
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Meeting Closed at 9:20pm