



# SUNNINGDALE PARISH COUNCIL

## Minutes of the Council Meeting

Held on Tuesday 16 August 2016

At 7.30 pm at the Pavilion, Broomhall Lane

	Agenda Item	
101/16	<p><b>Attendance:</b> Yvonne Jacklin (Chairperson); Michael Burn; Mary Sayer; Jane Brett; Anne Brindle; Robin Booth; Lilly Evans; Valerie Pike</p> <p><b>Members of the Public:</b> John End, Matthew Leung (Ascot News)</p> <p><b>Apologies for absence:</b> Anne-Catherine Buxton</p> <p><b>Resignation:</b> The Chair updated Council on the resignation of Julian Goringe due to Work Commitments. Council confirmed advertisement for a new Parish Councillor should take place immediately.</p>	
102/16	<p><b>Declaration of interest:</b> None</p>	
103/16	<p>With a couple of requests for alteration of syntax, Council <b>Unanimously Approved</b> the Minutes of Council of 5 July 2016 and Confidential Minutes of the 5 July. YJ to sign as Chair once alterations made.</p> <p><b>Matters arising:</b></p> <p>Council <b>requested</b> an update on the clarification of the Public Art element of the S106 funds. The Clerk confirmed contact with Margaret Kirby from RBWM in order to clarify what the Royal Borough has classified as Public Art.</p> <p>Council <b>requested</b> an update on 67 Halfpenny Lane and the installation of a Street Light on an un-adopted road. This is still ongoing.</p> <p>The Clerk updated the council with regards to the Community Warden and that this is still being discussed and reviewed at Borough Level, no decisions yet.</p> <p>The Chairperson confirmed that an update on the Local Plan / CIL will be given in the Planning Meeting</p>	Minutes
104/16	<p><b>Finance:</b></p> <p>There were no questions in relation to the Clerk's Finance Report. All Income and Expenditure figures for July were <b>approved</b>.</p> <p>The Clerk updated the ongoing requests by Mazars for additional information in relation to the 2015 16 accounts.</p>	
105/16	<p><b>Operations Working Party:</b></p> <p>The Proposal was presented to Council and after discussion the Working Group was <b>Unanimously Approved</b> by Council for a Trial Period to the end of May 2017.</p> <p>Members of this Working Party are: Anne-Catherine Buxton, Yvonne Jacklin, Robin Booth</p>	
106/16	<p><b>Official Guide Update</b></p> <p>The clerk presented the numbers delivered, still to deliver and also the remaining number of guides. Council were pleased to <b>note</b> the large proportion distributed or allocated.</p>	
107/16	<p><b>Lorry Watch</b></p> <p>LE Updated Council from the last meeting and Council noted the actions planned to take place with a leaflet drop asking for volunteers and organisation of the monitoring. LE relayed</p>	

	the information that the monitoring would be most effective in the morning and evening commute times.	
108/16	<p><b>Christmas Lights</b></p> <p>The Clerk updated Council on the progress being made by the working group, confirming the date of Sunningdale Christmas Celebration as the 25<sup>th</sup> November 5.30 – 7.30pm. Work is ongoing on the planning and delivery of this event.</p>	Paper 70
109/16	<p><b>A Boards for Traders</b></p> <p>The Clerk updated Council on the removal of permission to display A-Boards with in the Parish and referenced the 2012-2013 documentation by the Rights of Way and Highways Panel at the RBWM which stipulates that licences for A-Boards would cease to be granted from December 2012 and therefore all current licences would be left to expire. This would now have taken place and therefore without a licence is it prohibited to display an A-Board on a Public Highway, which includes verges as well as pavements. Council <b>requested</b> that this Panel decision be seen to be ratified by the Borough Council before taking any further action.</p>	RD
110/16	<p><b>Parish Footpaths</b></p> <p>The Clerk updated council on the Parish comments / complaints about Footpaths and un adopted roads. Council acknowledged the importance of the maintenance of Footpaths and byways and requested the Clerk to contact the PROW team at RBWM. Contact to be provided by VP. LE Confirmed Borough have a clear map of what is and is not adopted and also suggested previous members of the Footpaths group as a point of contact. RD to follow up.</p>	RD
111/16	<p><b>Upcoming Committees</b></p> <p>Finance Committee – 6<sup>th</sup> September at 12:30. RB (Chair) to confirm this is still going ahead.</p> <p>Projects Committee – 13<sup>th</sup> September at 5:30pm</p> <p>Recreation and Property – with the resignation of JG, VP to coordinate dates for the next meeting where a new Chair will be appointed by the Committee.</p>	RB  VP
112/16	<p><b>Informal Sharing</b></p> <p>VP – Brought to the council the RBWM Agenda item from the full Council meeting held on 10<sup>th</sup> August 2016 in which CIL was being proposed for adoption. After discussion it was confirmed that this would be reviewed in light of the minutes of the RBWM Meeting and would be presented to Council by YJ who is the Parish representative for CIL.</p> <p>LE – Brought to Council the information regarding the presentation made to Ascot and Sunninghill Parish Council by Ed Wilson in relation to a campaign to engage the local traders and increase the Trade – “Good Business Award”. LE confirmed she is happy to provide this service for Sunningdale. Council agreed this should take place.</p> <p>VP – In the capacity of Parish Representative to the Charters Leisure Centre, VP updated Council the news that the Leisure Centre is currently consulting on plans to revamp and further information would be coming forward presently.</p>	YJ

The Meeting closed at 8:40pm

Confidential Minutes were approved after the Planning Meeting once the meeting had closed to Members of the Public.