



SUNNINGDALE PARISH COUNCIL

Minutes of the Council Meeting

Held on Tuesday 5 July 2016

At 7.30 pm at the Pavilion, Broomhall Lane

| | Agenda Item | |
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| 84/16 | <p>Attendance: Anne-Catherine Buxton, Yvonne Jacklin, Michael Burn, Lilly Evans, Anne Brindle; Mary Sayer</p> <p>Apologies for absence: Valerie Pike, Julian Goringe, Robin Booth,</p> | |
| 85/16 | Declaration of interest: None | |
| 86/16 | <p>Approval of Minutes of Council of 14 June 2016</p> <p>Matters arising:</p> <p>Council requested that the Clerk follow up on the request for clarification on how the S106 funds for Public Art can be spent.</p> <p>The proposed meeting with Mark Taylor with regards to Sunningdale Library will be part of the agenda for the next Projects Committee meeting.</p> <p>Council requested the Membership of Committees is reviewed by the Projects Committee and the Finance Committee to undertake a Risk Register review.</p> | Minutes |
| 87/16 | <p>Finance:</p> <p>Council wished to Formally thank Robin Booth, Chairperson for Finance, for the extensive work to reconcile the Accounts. Council also thanked the Clerk for her work on this matter.</p> <p>There were no questions in response to the Clerk's Financial Report. Apologies were made by the Clerk for the mix up on the Document headers.</p> | Paper 65 |
| 88/16 | <p>Draft Recreation and Property Committee Meeting Minutes</p> <p>Recommendations</p> <p>The committee reported that the proposal for the Toilets was unanimously agreed to be suspended and proposes to do a Community Consultation on what the Parish wish to have the money spent on. Committee wished to draw attention to the withdrawal of consent for the Fitness over Fifties proposal from the previous meeting due to the "uninsured activities" clarification from the insurance company.</p> <p>The Chairperson thanked the Recreation Committee for their work on these matters and due diligence for the Insurance of activities.</p> | |
| 89/16 | <p>Committees List</p> <p>The Chairperson confirmed in light of recent questions on committee memberships that the Standing Orders of the Council (6.22) allows any councillor to join/leave any committees at any time.</p> <p>The Chairperson asked Council's permission for Rosemarie to be appointed as the Parish Liaison for the Traders Association and also then to join the Christmas Working Group, this was unanimously accepted.</p> | |
| 90/16 | Lorry Watch | LE MS |

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| | <p>LE updated Council with regards to the letter from the contact at the Trading Standards informing Council she is only working part time and is on summer holiday and has suggested we pause until August and then collate and pass onto her for her to act upon. LE to work with Clerk to provide a leaflet to go into the Guide delivery for Heather Drive, Titlarks Hill, Fishers Wood. Richmond Wood, Chobham Road. MS to send email to Broomfield Park residents once leaflet created.</p> | RD |
| 91/16 | <p>Ben Lynwood Fete Review Council discussed this as a successful event for the Community.</p> | |
| 92/16 | <p>Official Guide Delivery Update Distribution is going well. The Chairperson thanked all the councillors involved in the publication for their excellent work on the guide.</p> | |
| 93/16 | <p>Village Hall Constitution As per the request for all questions to be returned to the Clerk by end of Sunday 3rd July, only one question was received about the change of the AGM date. No other questions asked this was approved by full council.</p> | |
| 94/16 | <p>Lighting in Half-Penny Lane The Chairperson asked permission for the Clerk to follow up on lighting in Half Penny Lane, this is a safety element and asking for lighting on the un adopted part of the lane. Respond to Mrs John Gilchrist and also pass to the Borough Councillors. This was agreed by Council, however it was highlighted by LE that Borough had no responsibility for un adopted roads.</p> | |
| 95/16 | <p>Parking Measures on Chobham Road Council reviewed proposed revised parking documentation. Council confirmed the scheme in principle. However would like it to be large enough for residents vehicles and would request access and exit confirmation for Chobham Road. Concerns were raised about reversing out of the parking spaces onto the Chobham Road and the size of the parking bays at 2.4m instead of the 2.8m which is the new standard. A Question was raised re the S106 Traffic Survey for the Traffic Lights.</p> | |
| 96/16 | <p>Community Policing Council reviewed the communication from Steve Saunders, the Community Warden in light of the proposed move by Borough to potentially outsource and alter the role. Council requested that the Clerk follow this up with a letter to Borough, highlighting the areas where we have had direct benefit from the Community Warden, copying in the Ward Councillors and Neighbourhood Action Group.</p> | |
| 97/16 | <p>Up Coming Meeting Dates Due to holidays and low level of planning applications, Council confirmed cancellation of the planning meeting on the 2nd August and the 16th August will be joint Council and Planning. Clerk to inform SPAE and NDG.</p> | |
| 98/16 | <p>Christmas Lights Celebration The Chairperson asked for full council agreement to set the date of this event as Friday 25th November for the Christmas Switch on. This was approved by council unanimously.</p> | |

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| | The Chairperson also informed council that the Christmas meeting was set for Wednesday 6 th July. | |
| 99/16 | Confidential Meeting Agenda | |
| 100/16 | <p>Information Sharing</p> <p>LE – draft local plan is now out, comments by 23rd September, final version to Inspector in November. LE to confirm if she is able to participate with the Parish Working Plan.</p> <p>Members of a Parish Working Group: YJ, MB.</p> <p>MS – Allotments judging took place this week. Winners have been judged and prize monies allocated. Prize Giving is the 13th September at the Council Meeting.</p> <p>MS – Raised the issue of upgrade / maintenance for the staff properties and the Pavilion as a whole. It was agreed that this will be reviewed along with other areas by the Clerk and brought to Council in the Autumn.</p> <p>YJ – Question re Bouncy Castle in the Park. RD to follow this up with Natalie Day, Daytime Leisure.</p> | |
| | Meeting Finished at 9:45pm | |