

Sunningdale Parish Council

Minutes of the Parish Council

Tuesday 19 January 2016

At 7.30 pm at the Pavilion, Broomhall Lane

- 01/16 **Attendance:** Anne-Catherine Buxton, Robin Booth, Anne Brindle, Yvonne Jacklin, Mary Sayer
In attendance: Anne Martin

Apologies: Michael Burn, Lilly Evans, Julian Goringe, Valerie Pike
- 02/16 **Declaration of interest:** There were none
- 03/16 **Approval of Minutes of Council 8 December.** These were signed as a true copy of the meeting
Matters arising: There had been no response to the Notice of Vacancy. A further notice in the RBWM style has now been put up.
Date for Effective Workshop: Karen Morton to be asked for further dates in April AM
- 04/16 **Finance**
The Finance Report was received. Council **approved:**
* the purchase of two new doors for the toilets at £710 each net.
* the repair of the lean to at the rear of the building at the cost of £900
It was noted the Internal Auditor Report was very favourable and no issues were raised.
Council noted the costs incurred by the Christmas event. The income raised from the traders was £525, down on last year. The cost to council was £1,168.

Council approved the income and expenditure for December
- 05/16 **Finance Committee**
The Draft Minutes of the Finance Committee were received. Work is still continuing on the Risk Register.
Expenses Policy – Council resolved to adopt the Expenses policy which was unanimously approved. An Expenses claim form will be drafted by the Clerk. AM
- 06/16 **Budget 2016-17**
Council resolved and approved the 2016-17 Budget
- 07/16 **Change of Bank**
Council resolved to change bank from HSBC to Handelsbanken. RB agreed to read the paperwork and give consideration to any conditions to be applied. These would be agreed by the Finance Committee on 11 February 2016.
The signatories to the Account will be Anne-Catherine Buxton, Robin Booth, Yvonne Jacklin and Anne Martin.
The Clerk to upload the resolution to change to Handelsbanken on the website. AM
- 08/16 **Recreation Committee.** The draft minutes were received.
- 09/16 **Official Guide to Sunningdale**
MS presented a brief summary of progress to date and showed several pages of designer proofs. There are dates scheduled to track future progress so that the

publication should be ready to show Council on 23 February. Draft pages of text All
will be circulated on 21 January for comments back to MS by 25 January.

10/16

Standing Orders

Council resolved to unanimously approve the amended SOs.

11/16

Councillors Reports

Christmas Event. ACB reported on the follow-up meeting of traders. It had not been well attended but several interesting points had been raised. It has been agreed to create a questionnaire which would be taken round to all the traders personally in March. The responses will be analysed and brought back to Council. The WG needs to work on preparation and marketing throughout the year and start earlier. The WG will be reconstituted at the AGM in May.

Devolution Workshop – Delivering Differently. Attended by ACB, RB, VP, AM

Theme 1: Improving Communicating with the Borough.

Theme 2: Procurement involving the Parish Councils at contract stage.

The report from this meeting is yet to be produced and the follow up pilot group has not commenced its business.

12/16

Devolution of S106 funding

Council **resolved** to approve the Devolution of S106 funding legal agreement which was duly signed. Council would be responsible for spending and accounting for such monies as generated by S106 agreements.

13/16

Information sharing

- Council is concerned and frustrated at the lack of response from the Planning to fix a date, especially in the light of the Devolution agenda and the desire to improve communication between parishes and RBWM. The Clerk was asked to escalate this. AM
- Deputy Mayor's Tea on 13 February – fund-raising for Thames Hospice. Councillors were invited to take up this offer.
- 8 February session with Jenifer Jackson to introduce herself to all the Parishes. YJ had agreed to attend. Others should let AM know. All
- BEN Lynwood 25 June. Council gave permission to hold the event at the Rec. It agreed to keep the charge at £250. AM
- Queen's Birthday celebration in June – MS to report back on plans MS
- Chobham Road consultation being conducted by RBWM. SPC to encourage people to complete the consultation by the deadline of 22 January. Windlesham has a petition against the weight limit. AM to ask Mike Hanson to Tweet, and also to contact SPAE, and NPDG. Councillors to ask to invite their friends and contacts to complete eg. Broomfield Park Association, Heather Drive Association, Shrubbs Hill Residents Association. All
- Cemetery. AM to check on the closing of the gates. AM

The meeting ended at 8.50 pm