

Minutes of Meeting of the Parish Council **Tuesday 14th March 2017**

	Agenda Item
17/17	Declaration of interest for items on the agenda – None were recorded.
18/17	Council Approved of Minutes of Council of 10th January 2017 Matters arising ACTION: Council requested RD to resend the Communications Protocol to all councillors in a separate email.
19/17	In Attendance: Anne-Catherine Buxton (Chair); Yvonne Jacklin; Mary Sayer; Anne Brindle; Valerie Pike; Jane Brett Apologies for absence: Michael Burn; Robin Booth; Lilly Evans Present: Ruth Davies (Clerk)
20/17	Announcements from the Chairperson <ul style="list-style-type: none"> • Tuesday 11th April The Chairperson informed there will be an extraordinary meeting at 7:30pm with a projects committee meeting prior to the meeting ACTION: Clerk to send a separate email to council to confirm this date • Battle's over Beacon – further to the paper provided prior to the meeting for council's consideration, the chairperson informed council that if council joins at the beginning we will be mentioned in all the communication. Council approved that Sunningdale Parish Council join in this celebration. ACTION: Clerk to confirm this with the Beacons organisers. • Heathrow Airport Noise Report – further to the paper provided prior the meeting for council's consideration the Chairperson informed council, when Heathrow ran the trials on flight routes they made a fundamental change which will be in place for 20 years which was the Compton route was shrunk to 2 miles wide and Sunningdale is centrally situated on this route. Cllr D Hilton (Sunninghill and Ascot) has requested Sunningdale Parish Council to comment on two other consultations for National Planning Statement and Airspace Change. ACTION: Clerk to ensure these responses are agenda items for the upcoming Projects committee meeting. This would be part of the Projects committee agenda and any other Cllr who wishes to be involved should inform the Clerk • Electoral Reform Paper from RBWM – – further to the paper provided prior the meeting for council's consideration the Chairperson informed council, response is required to the RBWM reform consultations. ACTION: Anyone wishing to be part of the response on this, please contact the clerk. • Parish Conference – the Chairperson informed council following the recent Parish Conference where communication between the RBWM and the parishes was discussed, subsequent communication has improved when contact is made by the Clerk on issues within the parish • Sunninghill and Ascot Parish Council Annual Assembly 22nd March – ACTION: as a matter of urgency, please let the Clerk know if you are able to attend.

	<ul style="list-style-type: none"> • Berks FC Charity Event – the chairperson brought forward a request from Berks County FC for a Fund raiser 10th June 2017 as a charity event in aid of Alzheimers. Request to use the ground for free and in case of bad weather use indoor space for free. Council approved the request for use of the Recreation Ground for free, use of the indoor space would be charged if required. • Sunningdale Bowling Club – the chairman brought forward a request from Sunningdale Bowls Club with regards to a grant request. Bowls club England have enforced a height increment for their greens, and they require steps to access the green. They have requested a donation from the Parish Council to support them in this. Council agreed in principle to a £200 donation which is at the Chairman’s discretion • Ascot Volunteer Bureau – the chairperson brought forward a request for £250. After discussion by council, and in consideration to the remaining donations budget, the council approved a donation for £200. • Cllr Bateson Discretionary Fund – the chairman brought forward a request from Cllr Bateson in regards to spending her discretionary fund of £750 in the parish. It is proposed to spend this on purchasing 2 benches which allow disabled access for the Recreation Ground at £500 each. The Chairman’s recommendation was for council to provide the £250 additional funds for this. Council approved this unanimously
21/17	<p>Annual Parish Meeting 2nd May 7:30pm at Holy Trinity School</p> <p>The APM will be advertised in: Find it in on a separate page, an A5 leaflet distributed via the Village Venues team with the Orange Village Venues flyers, on the website, on the council notice board and in local shops. A separate email invitation will be sent to all attendees of last year’s APM.</p> <p>ACTION: Concerns were raised with regards to receiving the Find it in booklet, therefore councillors to email the Clerk when and how they receive the find it in magazine</p> <p>Council approved the discussion topic for the evening is “Infrastructure to support future development” in relation to Sunningdale Park and Ben Lynwood.</p> <p>Apologies received for the APM due to holidays: Yvonne Jacklin; Valerie Pike</p>
22/17	<p>To Receive Petitions None were received</p>
23/17	<p>Public Question Time To receive questions from the Public – None were received To update Council on the responses to the questions of 10th January – None were asked</p>
24/17	<p>Councillors Question Time To receive questions from Councillors</p> <ul style="list-style-type: none"> • VP representing the Piano Accordion shop asked whether Council would support the request to RBWM with regards to the installation of CCTV in the council car park. <p>ACTION: Clerk to make contact with RBWM to obtain information on whether this is possible and what processes would need to be followed.</p> <p>To update council on the responses to the questions of 10th January – None were asked</p>
25/17	<p>Business from Previous Meetings</p> <ul style="list-style-type: none"> • Council received the paper on the Lorry Watch from Cllr L Evans.

	<p>ACTION: Clerk to request RBWM to confirm the reasons behind the new sign positioned outside the Piano shop, the location and the height for pedestrians.</p> <ul style="list-style-type: none"> • Council received the paper for the Parish Surgery 17th February <p>ACTION: Clerk to send an email out to request a presence at Parish Surgery on the 21st April</p>
26/17	<p>Appointments to Committees and/or other bodies</p> <p>No appointments or resignations to record</p>
27/17	<p>Receive Recommendations from Committees / Working Groups</p> <p>Council received the minutes of the Recreation and Property Committee 28th Feb 2017</p> <p>To approve proposals from Operations Working Group 7th March 2017</p> <ul style="list-style-type: none"> • FOI changes to Council Email process <p>ACTION: Clerk to send out instructions on how to facilitate the move from Pop to IMAP</p> <p>ACTION: All councillors must use the Sunningdale Parish Council emails address and from the 11th April 2017 no emails will be sent from the Clerk to private email addresses</p> <p>Council approved that by the 11th April all councillors will use IMAP and use Parish Council email addresses</p> <ul style="list-style-type: none"> • Alterations to the Terms of Reference for Recreation and Property Committee <p>ACTION: Rec and Property committee will review these and VP will provide the committees comments to YJ as the Chair of Operations Working Group</p> <ul style="list-style-type: none"> • Revised Terms and Conditions for Kiln Lane <p>Council approves these terms with text edits to the clerk via MS</p>
28/17	<p>Parish Business Motions from Councillors</p> <p>Council received the report from Cllr J Brett with regards to "Traffic in Sunningdale"</p> <p>Chairperson thanked JB for taking the time to prepare this paper for council.</p> <p>Ascot Neighbourhood Action Group have offered resource to assist the Parish Council in their investigation of this.</p> <p>Recommendation from Cllr Brett in response to her research is that the Parish Council request traffic experts engage to review the road layouts rather than taking the SIDS approach.</p> <p>Proposal would be to engage the Highways department at RBWM in light of the data and request action in light of noise, environment and safety.</p> <p>Council unanimously approved following Option A (as detailed in the paper) supported by work in B</p> <p>ACTION: JB to provide RD with available dates for a meeting with Cllr Bateson.</p> <p>ACTION: RD to ascertain who is leading the Windsor consultation.</p>
29/17	<p>Finance</p> <p>To receive the Clerk's Finance Report</p> <p>Council approved the Income and Expenditure figures for January and February</p>
30/17	<p>Information Sharing</p> <p>No items were brought</p>
31/17	<p>Planning</p> <p>See separate Agenda</p>

Council closed at 10pm